

Visiting Student Permission to Enroll



UNIVERSITY of
SOUTH FLORIDA

Student Success

Office of the Registrar

Student Directions: Visiting students who choose to take courses at the University of South Florida must obtain prior approval from their academic advisor prior to enrolling at USF. Be sure to include the course information to complete this form. This information can be found on the New & Non-Degree Student Schedule Search at <https://www.usf.edu/registrar/register/index.aspx>. Completing this form allows USF's Office of the Registrar to provide permits for you on the course requisites, but will not give you entry to closed courses or guarantee your ability to register. You will receive an email to your USF email when the form is processed, at which time, you will be able to go into OASIS and select from sections with seat availability. Please return the completed form to visitingstudents@usf.edu.

Name _____

USFID Number _____

Home Institution _____

Term and Year _____

Registration Request Worksheet

Subject	Number	Course Title	Credits	Course Pre-Requisite(s) If Applicable	Home Institution Pre-Requisite(s) Course Equivalent

I understand it is my responsibility to order and send an official transcript back to my home institution when all of my final grades are posted in myUSF. I understand and accept that transferability and degree applicability are the discretion of my home institution, and USF does not provide refunds based on these decisions.

Student Signature

Date

I am the academic advisor of the above student at the above institution. I have reviewed the requisites for the courses listed above and confirm that the student has met the requisites required to register for the USF courses listed above. The student and I have discussed transferability and degree applicability of these credits to our institution upon successful completion.

Academic Advisor Name

Contact Phone Number

Contact Email Address

Academic Advisor Signature

Date

Office Use Only

Initials _____

Date _____