**USF Staff Senate General Meeting**

**7/14/20**

**10:00 a.m.**

**Microsoft Teams**

Present: G. Gates-Fowler, K. Sellers, M. Brown, B. Vojnovic, B Deen, B. Harris-Johnson, J. Peterson, A. Ruiz, T. Wilds, S. Howle, P. Hallman, and W. Jennings.

**President – M. Brown**

* Going to send out a survey to the Senate
* How can we be more innovative?
* Align our goals with the University (e.g., student success, racial tension).
* We’re a staff advocate. Some confusion as to our role vs. ASFCME.
* We need a new advisor and get them active within our organization.
* Connect with the Faculty Senate and the Admin group.
* Want to grow the Senate.
* Is there a staff email we can use? USF Talk? Maybe through College newsletters?
* The only way to contact all the staff at this time is through HR. Tiffany Jackson is the contact.
* Will have access to four Marketing students of M. Brown’s to assist with social media.
* We have talked about Twitter but will focus on Facebook and the addition of Instagram.
* What about a Podcast?
* Maybe with Communications and Marketing on their podcast to promote the Senate.
* Creating a box for the Senate. Will also have a historical box.

**Vice President – K. Sellers**

* In the first email to staff, we will provide a survey. We need to provide a clear message about what the Senate can do. We are a conduit to the administration.
* Put officers out as contacts.

**Secretary – W. Jennings**

* The minutes were provided for the April, May, and June general meetings. K Sellers made a motion to approve the minutes with one change. W. Jennings seconded the motion. The motion was unanimously passed.

**Treasurer’s Report – T. Wilds**

* Only change was a $12 donation in June to Dollars for Staff Scholars.
* Will work toward getting a Senate PCard or blanket P.O. to make purchases. Unable to do so until we have an advisor.

**Sergeant at Arms – P. Hallman**

* Our Senate distribution list. Is this current?
* Several members still not on committees.
* Contracts for the Senators will be sent out for signature via Docusign.

**Parliamentarian – B. Vojnovic**

* No updates. Willing to do whatever we need.

**Committee Reports**

**Communications – A. Ruiz and G. Gates-Fowler**

* Have we reached out to the Oracle for an article or an ad about the Senate? Renee Hunt is a contact.
* Can we pay for an ad in the Oracle? An article might be better first rather than an ad.
* Do we want to put more out on social media? Add Instagram?
* Perhaps spotlight the Executive Board.
* Develop stand alone flyers for our committees.
* Maybe a podcast?

**Quiet Quality Awards – S. Louis-Jeune and C. Bartell**

* Not available for the meeting.
* Trying to recreate some things that were lost.
* Working on doing something virtually.

**Senate Operations – B. Deen**

* Working on the nominations. Still have some vacant positions.
* Working on Dollars for Staff Scholars.

**Staff Morale – B. Harris-Johnson**

* Nothing to report.
* Support-a-Bull
* Will we do something virtually? Maybe during mid-terms?
* This is an ongoing conversation. We don’t want to duplicate what others are doing.
* Maybe a quick video that runs through student success? Have each person video something on their cell phone?

**University Wide – vacant**

* No speakers the last two meetings due to elections.

**Retirement Card for M. Washington – M. Brown**

* Will send it out. We can all sign the e-card.

**Miscellaneous**

* Should we check on Senators that have not been attending?
* Can split them among the officers.
* Might also send out the contracts and see who responds?

With no further business, the meeting was adjourned at 11:34 a.m.

Respectfully submitted,

Wendy S. Jennings, Secretary