

## GREAT AMERICAN TEACH-IN

The Great American Teach-In offers USF employees a unique opportunity to connect with local schools and share their knowledge, experiences, and passion for education. It exposes students to professionals from diverse fields, offering insights into potential careers and practical applications of their studies.

On November 16th, James Cobb went to Seffner Elementary School in Hillsborough County to share his knowledge on being a Locksmith. This is his fourth time participating in the Great American Teach-In, and he is glad he could represent USF this year.

James is happy to give his time and talents to a section of the community that he doesn't normally get to see. He has been a locksmith for 16 years, and participating in the Great American Teach-In makes him even more excited about his career, as it allows him to share his love of USF and profession.



James Cobb sharing his love for his profession with students at Seffner Elementary School.

## HOLIDAY OPEN HOUSE

On November 30th, President Law hosted a Holiday Open House to celebrate USF employees and thank them for all their work. OAS employees attended the event and had a blast enjoying some food and catching up with their colleagues!



Members of the OAS team enjoyed the President's Holiday Open House.



## EMPLOYEE PROFILE

### WAYNE SHARP

PLANT OPERATOR  
UTILITIES

Wayne Sharp has been a dedicated member of the OAS family for the past 13 years. He is originally from Canada and moved to Florida in 1998.

As a seasoned plant operator, he plays a crucial role in the daily maintenance, operation, and monitoring of utility systems and distribution networks. Wayne oversees internal utility meters, manages building control systems, and ensures the seamless functioning of infrastructure equipment.

When it comes to advice for new colleagues, Wayne emphasizes the importance of working with purpose and taking advantage of the resources available at USF. He is grateful for his supportive colleagues and enjoys the positive atmosphere at work.

An avid reader, Wayne enjoys the timeless stories of classics like Dracula and Sherlock Holmes. When it comes to food, he appreciates the bold and spicy flavors of jerk, a dish where meat is infused with Jamaican jerk spice.

OFFICE OF ADMINISTRATIVE SERVICES

## New Year Celebration

Tuesday, January 23

All of OAS is invited for food and fun.  
Stay tuned for more information!

# NATIONAL NARCOTIC DETECTOR DOG CERTIFICATION

This month, the USFPD's Narcotic and Explosive Detection dogs achieved their National certification through the National Narcotic Detector Dog Association!

In addition, Sergeant Aristizabal and his canine Toro were awarded the "TOP DOG" award out of a very competitive field. On top of that, they were also the first Explosive Detection team to win this award in quite some time. Congratulations!



From left to right, officers Bennet, Aristizabal, Hill, and Escobar.

## WORK ANNIVERSARIES

### BUSINESS CENTER

Tuesday Troutman	1
Naznin Akther	1

### ATHLETICS DISTRICT FACILITIES

Matthew DeSimone	2
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### BUILDING SERVICES

Paula Scott	12
Thomas Mccarthy	12
Ajante Howell	12
Gary Spencer	14
Carolyn Glover	24

### DESIGN & CONSTRUCTION

Robert Baynard	4
Richard Piccininni	7

### PLANNING

Linda Betts	1
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### ENVIRONMENTAL HEALTH & SAFETY

Michelle Penn	7
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### FIRE SAFETY

Lawrence Burriss	13
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## WELCOMING NEW ADDITIONS

**James McClendon**  
Groundskeeper  
Grounds

**Paul Walker**  
Maintenance Technician  
Grounds

**Krystal Sullivan**  
Director  
Environmental Health & Safety

## CONGRATULATIONS ON THE PROMOTION!

**Daniel Eger**  
Assistant Director  
Planning

**Robert Felice**  
Maintenance Technician  
Parking & Transportation Services

## RETIREMENTS

**Hollie Chancey**  
Assistant Director  
Business Center  
31 Years of Service

# A NEW WAY TO ACCESS W-2S AND PAYCHECK STUBS

The University of South Florida has partnered with ADP, a recognized industry leader in human resources management software and services, to deliver secure access of pay stubs and W-2s for all employees beginning in January 2024. This new partnership is part of our innovation efforts to allow the university to provide enhanced employee experiences while operating more efficiently across OneUSF.

You'll experience the following enhancements through the ADP partnership:

- Easy-to-use, customizable dashboard
- Graphical breakdown of pay
- On-the-go access from mobile devices
- Seamlessly download tax information directly into Turbo Tax or other software

## What's next?

Once W-2s are ready in approximately mid-January, employees will receive a communication with a link and instructions to the ADP website. Please note that W-2s for the tax year 2023, and pay stubs beginning with the calendar year 2024, will no longer be available inside of GEMS.

W-2 delivery preferences will transfer from GEMS to ADP. Employees who have previously consented to receive W-2s electronically will continue to receive electronic versions. Likewise, paper recipients will continue to receive W-2s through the U.S. mail.

As part of the ADP partnership, a payroll process improvement will shift the standard bi-weekly pay from a frequency of 26.1 to 26 pay periods. This has no impact on total salary paid throughout the year. It is possible that some salaried employees, may notice a very slight increase in their bi-weekly pay with the first check of January 2024 due to this process change.

Detailed instructions on accessing pay stubs and W-2s through ADP will be coming soon. For more information, visit the Payroll website at [tinyurl.com/USFpayroll](https://tinyurl.com/USFpayroll) and go to the About Your Paycheck to access the 2024 Changes link.



# WORK ANNIVERSARIES (CONTINUED)

## MAINT & SPECIAL ALLOCATION

Tommie Sherwood	1
Angel Vicente	1
Eli Algarin Rodriguez	5
Anibal Gonzalez	7

## UTILITIES

Thomas Shepherd	6
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## VEHICLE SHOP

Jose Tirado	21
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## FACILITIES MANAGEMENT ADMIN

Devanshi Tank	7
Beth Beall	16

## GROUNDS

Manuel Acevedo	6
Peter Gutzkow	12

## PARKING & TRANSPORTATION

Brian Davis	6
Ismael Ramos	7
Catherine Lloyd	16