

September 2024

Newsletter for the Office of Administrative Services

STORM PREPAREDNESS

At USF, hurricane preparedness is not limited to a specific season. Emergency Management and the National Weather Service consistently monitor weather conditions to stay ahead of potential storms. This proactive approach allows them to gather real-time information and make timely decisions to protect our community.

The university's response to Hurricane Helene underscored the importance of preparedness and ensuring everyone understands their roles and responsibilities during a storm. The Emergency Operations Center (EOC) served as the command hub for real-time information sharing, allowing efficient communication and prioritization of tasks. Facilities led pre-storm preparations, including securing buildings and distributing sandbags, while Housing and Parking & Transportation Services relocated and accommodated affected students from the St. Petersburg campus.

Post-storm, the damage assessment team quickly inspected campus buildings, finding minimal damage. Overall, the response was a valuable test run for future severe weather events, emphasizing the importance of calm, focused coordination.

Beyond storm response, year-round efforts and dedication to training and awareness empower our community to face hurricane season with confidence. Be prepared! Scan the QR code or access tinyurl.com/USFHurricaneGuide to view and download the Hurricane Guide.



USF Hurricane Guide



EMPLOYEE PROFILE

POST OFFICE REPRESENTATIVE
POST OFFICE

Fanny has been a dedicated team member at the post office for a year and a half, and she takes great pride in her work. Her role offers variety, as she rotates between different sections every three months. This allows Fanny to gain experience across multiple tasks, including delivering packages and mail to university departments, sorting letters, assisting customers, scanning packages for students and colleagues, and managing the post office emails.

Fanny's favorite aspect of working at the post office is her time at the counter. As a people person, she loves interacting with students and meeting new faces each day. Her advice to new employees is to take

things step by step, as there is a lot to learn, but mastering each task gradually will make the process smoother and more manageable.

In her free time, Fanny enjoys spending quality time with her family, reading books, and watching various TV shows. Fanny is also a movie enthusiast, and her all-time favorite is Pretty Woman—a film she has watched over 20 times and still loves just as much.

Originally from Colombia, Fanny moved to Tampa in 2022. Since then, she has embraced life in the city. Her favorite activities include exploring new restaurants and enjoying Tampa's beautiful beaches. Treasure Island stands out as her favorite beach, where she loves to relax and walk around, enjoying the sun.



Tuesday, November 5

Two sessions: 10 AM and 4 PM

Marshall Student Center Oval Theater

DON'T MISS OUT ON USF OPEN ENROLLMENT

Open Enrollment for employee benefits is here! From October 14 to November 1, employees can explore new offerings, review plan changes, and make adjustments for the 2025 plan year. Visit tinyurl.com/USFOpenEnrollment to review how to enroll and ensure you're prepared.



WORK ANNIVERSARIES

BUSINESS CENTER

Corey Kelly	14
Harry Ward	11
Maria Doolittle	3

BUILDING CODE

Wilson Martinez 9

BUILDING SERVICES

10 Robert Okros 9 Marie Pierre

FACILITIES INFORMATION SVCS

James Neighbours 31 **Antonio Morales** 7

HEALTH DISTRICT FACILITIES

David Beach 30 Eric Meyer

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WELCOMING NEW ADDITIONS

WORK ANNIVERSARIES (CONTINUED)

Aaron Gillespie

Assistant Director for Space Planning Planning

Ariel Betancourt

Transit Bus Driver
Parking and Transportation Svc

Bryten Glass

Mail Clerk Health District Facilities **Deirdre Nichols**

Transit Bus Driver Parking and Transportation Svc

Devonte Green

Groundskeeper Athletics District Facilities **Fabrice Laurent**

General Maintenance Tech II Maint & Special Allocation

Jalessa Lundy

Transit Bus Driver Parking and Transportation Svc **Kayla Curwick**

Facilites ADA Coordinator Planning

Melissa Estrada Darling

Groundskeeper Grounds Queneidra Thompson

Administrative Specialist Emergency Management

Quetcy Robles

Transit Bus Driver Parking and Transportation Svc **Robert Geschardt**

Plant Operator I Utilities

CONGRATULATIONS ON THE PROMOTION

Anthony Vasquez

Grounds Superintendent Athletics District Facilities

MAINT & SPECIAL ALLOCATION

Jamey Yanarella

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OAS ADMINISTRATION

Jennifer Fleischman 10

PLANNING

Shuang Hao 8

UTILITIES

Timothy Budzban 32
Lonnie Austin 11
Ronnie Hunter 8

VEHICLE SHOP

Frank Bermudez 8

PARKING & TRANSPORTATION

Alvinia Young	21
Yassen Abdel-Baki	11
Pamela McHayle	11
Virginia Prather	6
Lizette Rodriguez	6
Jordan Grippe	2