

# ALEIDYS LOPEZ ROMERO

aleidyslopezromero@gmail.com | (813) 507-9712 | She/Her/Ella

## **EDUCATION**

**Master of Arts in Women's and Gender Studies** May 2026  
*University of South Florida, Tampa, FL*

**Bachelor of Arts in Sustainability & Women's Studies** May 2023  
*University of Florida, Gainesville, FL*

Minors: French & Francophone Studies, Philosophy, International Studies University of Florida  
GPA: 3.97/4.0

## **PROFESSIONAL EXPERIENCE**

**Communications & Administrative Coordinator** Aug. 2024 - Present  
*Refugee & Migrant Women's Initiative, Tampa, FL*

Conduct participant intakes and program matching while recording service data for grant cultivation. Recruit and coordinate volunteers by hosting interviews, managing participation, and serving as a direct supervisor. Produce print and online marketing materials to communicate with donors as well as participants.

**Community Outreach Liaison** Aug. 2023 - July 2024  
*Peaceful Paths: Domestic Abuse Network, Gainesville, FL*

Managed volunteer admittance, scheduling, and onboarding for over 40 long-term volunteers and interns across 5 organizational departments. Assisted in the planning and execution of several fundraising events with annual revenue of over \$150,000. Fostered strong community partnerships by managing company attendance at tabling events, hosting office tours, and organizing local donation drives.

**Communications Assistant** Sept. 2022 - Aug. 2023  
*Florida Museum of Natural History, Gainesville, FL*

Used communications programs, such as WordPress, to create website content and blog posts, among other marketing materials to advertise museum exhibits and programs. Handled client requests and managed event organization as well as design.

**Internship Coordinator** Feb. 2022 - Aug. 2022  
*Sky Island Alliance, Tucson, AZ*

Developed a 20 hour per week multinational 6-week summer internship that focuses on bringing together students from Universidad de la Sierra and Universidad de Sonora in Mexico, Doris Duke Conservation Scholars from all over the United States, and the Tohono O'odham Community College in Arizona to learn about environmental conservation, wildlife protection, and natural resource management. Promoted diversity and inclusivity through the inclusion of bilingual material in both English and Spanish. Increased awareness of careers in environmental conservation. Directed the interview process. Served as the primary source of communication for interns.

**Resident Assistant** Aug. 2020 - May 2022  
*University of Florida Department of Housing and Residence Life, Gainesville, FL*

Use effective communication skills to mitigate conflicts. Create a safe and inclusive community for residents. Plan creative and engaging activities. Enforce university housing policies to ensure the safety and comfort of residents. Serve as a resource for residents. Make meaningful connections with residents to enhance their on-campus living experience.

**Doris Duke Conservation Scholars Environmental Intern** Jun. 2021 - Jul. 2021  
*Sky Island Alliance, Tucson, AZ*

Developed inclusivity and effectiveness of environmental projects. Increased website accessibility through translation. Analyzed pre and post environmental course data on Excel. Managed and maintained wildlife camera traps. Documented and located springs in the Sky Island region. Reinforced eroded riverbanks by planting native vegetation. Identified wildlife species through camera trap data analysis.

**Research Assistant** May 2020 - June 2021  
*Doris Duke Conservation Scholars Program, Gainesville, FL*

Worked with a master's student on an independent field-based project (moved to data driven project due to COVID-19). Used citizen science data from eBird to understand urbanization's impact on breeding Great Horned Owls. Independent development of questions, predictions, and methods. Gained beginner skills in RStudio. Worked independently and in collaboration with supervisors and other students.

**Student Assistant** Sep. 2019 - Apr. 2020  
*University of Florida Education Library, Gainesville, FL*

Maintained the cleanliness and organization of the library. Restocked returned books. Performed inventory duties to ensure that the library catalog was up to date. Served as a resource for patrons. Performed basic check in/out duties for book rentals. Assisted in events. Created decorative and informative signs for patron's enjoyment and convenience.

**Veterinary Assistant** Nov. 2016 - Aug. 2019  
*Country Oaks Animal Hospital, Tampa, FL*

Assisted the veterinarian with surgeries. Checked clients and patients in/out. Scheduled appointments. Served as a kennel assistant for boarders. Assisted the veterinarian in animal restraint. Performed basic grooming duties. Contacted clients with test results. Performed extensive cleaning duties. Drew blood for routine testing procedures. Monitored patients during post-surgical care. Maintained proper drug logs. Restocked medical and nutritional products.

**VOLUNTEER EXPERIENCE**

**Site Leader** July 2022- May 2023  
*Brown Center for Leadership and Service's Florida Alternative Breaks, Gainesville, FL*

Recruited leaders and participants to attend community service trips focused on pertinent social issues. Coordinated and led a volunteer trip with 10 participants that included field work, reflection, and outdoor recreation.

**Language Tutor** Aug. 2021 - Dec. 2022  
*University of Florida Learning Resource Center, Gainesville, FL*  
Assist students with conversational fluency, grammatical work, and cultural knowledge of French & Francophone communities.

**Conversation Partner** Aug. 2019 - May 2022  
*University of Florida English Language Institute, Gainesville, FL*  
Engage in casual conversation with international students to improve their conversational fluency in English. Ease the cultural transition of moving abroad.

**Mentor** Sept. 2020 - May 2021  
*Resilience Charter School, Gainesville, FL*  
Mentored a middle-school student on course material and provided life advice. Served as a source of assistance and fostered open communication to build confidence within the upcoming generation of young scholars.

**Climate Change Scholar** Jan. 2020 - May 2021  
*University of Florida Bob Graham Center for Public Service, Gainesville, FL*  
Conducted interviews with Hillsborough County officials and wrote an analysis on their community-based climate change action plans.

**Team Leader** Nov. 2014 - Nov. 2016  
*HorsePower For Kids Non-Profit Organization, Tampa, FL*  
Trained new volunteers. Assisted in planning and managing events. Led pony riding circle. Managed the feeding of a variety of exotic and domestic animals. Maintained the cleanliness and functionality of animal enclosures. Performed basic receptionist duties. Assisted in horse trail rides. Prepared horses for trail rides by following proper protocol for mounting saddles and other accessories. Facilitated in the care of newborn wildlife such as squirrels, raccoons, sheep, owls, camels, and zebras.

### **JOB RELATED TRAINING**

#### **University of Florida Department of Housing and Residence Life**

<i>Maintaining a Safe and Respectful Campus</i>	Jan. 2022
<i>Compliance &amp; Ethics: Doing Your Part for the Gator Good</i>	Aug. 2021
<i>Protecting UF: Information Security Training</i>	Aug. 2021
<i>Campus Security Authority Training</i>	Aug. 2021
Youth Protection Training	Aug. 2021

### **CERTIFICATIONS**

Veterinary Assistant May 2019 - May 2021

### **SKILLS**

**Languages:** Fluent in English and Spanish Conversationally fluent in French

**Proficient in:** Microsoft Office, eTapestry, Greater Giving, Airtable, Canva, SignUpGenius, Hootsuite, Workplace

**Intermediate in:** RStudio, WordPress, Wix

## **HONORS AND AWARDS**

### **Undergraduate Grant (\$3,000)**

*University of Florida, Gainesville, FL*

Aug. 2019 - May 2023

### **Dean's List**

*University of Florida, Gainesville, FL*

All semesters

### **Doris Duke Conservation Scholars Program Collaborative**

*University of Florida, Gainesville, FL*

May 2019 - Dec. 2021

### **University Honors Program**

*University of Florida, Gainesville, FL*

May 2019 - May 2023

## **EXTRACURRICULAR ACTIVITIES**

### **Le Cercle Français**

*University of Florida, Gainesville, FL*

Participating in French conversation sessions and engaging with members of the Francophone community.

Aug. 2019 - May 2023

### **International Scholars Program**

*University of Florida, Gainesville, FL*

Structures global learning experience through the completion of international coursework, international experience, language learning and co-curricular activities.

Aug. 2019 - May 2023

### **Peace Corps Prep Program**

*University of Florida, Gainesville, FL*

Prepares students for international development fieldwork and possible Peace Corps service by offering professional development support, hands-on experience, and related coursework.

Aug. 2019 - May 2023