

**NOTES**  
**Shared Governance/Transparency Subcommittee Call**  
**May 23, 2018**

Members present: Melissa Seixas, Chair; Nicole Washington, Kayla Rykiel

**I. Call to Order**

Melissa Seixas called the meeting to order at 11:32 a.m. and welcomed members.

**II. New Business – Information Items**

**a. Overview**

Chair Seixas welcomed the committee members and began by recapping their role as a subcommittee and how they will move forward efficiently.

**b. Committee Structure/Timeline**

Amy Farrington provided an overview of her role as staff liaison and gave an overview of the Task Force within the larger implementation process.

**c. Open Discussion**

Peter Stokes provided some background on Huron Consulting including his experience and explained that Huron will be supporting both the internal planning efforts as well as the Task Force Subcommittee work. Huron will work to provide information ahead of meetings and hearings including case studies and market information that will help properly prepare members for meetings, town halls and discussions. Huron will also serve as a resource with new questions and requests as the Task Force moves through the process and will assist in the hearings process including the involvement of external stakeholders. He emphasized the need to stay focused on governance issues within the subcommittee, especially with some overlapping substantive issues.

Ms. Seixas asked about what the members can be doing in between formal meetings and hearings. Mr. Stokes explained that when individuals engage in conversations with outside community members one on one, it is difficult to capture the substance of those interactions, and therefore not beneficial to the other subcommittee members.

Ms. Seixas emphasized referring to the USF Consolidation website for ongoing, updated information as the Task Force is on an aggressive timeline for deliverables.

III. **Adjournment**

With no other discussion, the meeting was adjourned at 12:12 p.m

*Next Scheduled Meeting: Call - June 14, 2018 11:00-12:00*