## Notes Shared Governance/Transparency Subcommittee November 13, 2018

Present: Melissa Seixas, Chair; Kayla Rykiel, Nicole Washington

### I. Call to Order

Chair Seixas called the meeting to order at 9:30 a.m. and thanked everyone for their continued flexibility and work on the committee.

# II. New Business – Action Items

Minutes from the November 1, 2018 meeting were approved.

## III. New Business – Information Items

#### a. Introduction and Context

Chair Seixas explained that the subcommittee is working to fine tune recommendations that will be presented to the Task Force. She thanked the committee members, the consultants and the staff for their work on the draft recommendations.

#### b. Discussion

Members read through the recommendations and discussed some minor language changes and additions. Finalized recommendations will be prepared shortly and redistributed for the group. Next steps include final review and presentation to the Task force on November 29<sup>th</sup> at USFSM.

### IV. Adjournment

Meeting adjourned at 9:55 a.m.