



USF Senate Research Council

Minutes

November 18, 2024, 10:45 a.m. – 12:15 p.m.

Hybrid meeting via MS Teams

In-Person, USFRI Multipurpose Room

Attendance Council Members

Feng Chang, Elizabeth Hadley, Ganesh Halade, Richard Heller, Matthew Johnson, James Leahy, Mark Luther, Uma Nair, Kyle Reed, Xizhen Qin, Taryn Sabia, Kristina Schmidt, Marilyn Stern, Zafer Unal, Catherine Wilkins

Not Attended

David Simmons, Kersuze Simeon-Jones

Invited Guests and Other Participants

Norma Alcantar, John Johnson, Saundra Johnson Austin, Eric Kern, Tina Lucas, Sylvia Thomas (Ex Officio), Karen Walker

1. **Call to Order** Dr. Heller called the meeting to order at 10:47 a.m.
2. **Approval of Meeting Minutes of November 4, 2024, meeting**
Motion to approve by Dr. Stern, seconded by Dr. Halade, All approved
3. **Discussion of Internal Awards Deadlines and Review Dates**
 - a. New Researcher Grant (NRG) deadline Feb 10, review on Jan 27 meeting
 - b. Conference Planning Grant (CONF) deadline Nov. 25, review on Dec. 16 meeting
 - c. Interdisciplinary Center Planning Grant (ICPG) deadline Jan 15, review on Feb 10 meeting
 - d. Multi-User Capitol Research Investment Award (MuRCIA) deadline Feb. 10, review on Feb 24 meeting
 - e. Faculty International Travel Grant (FITG) Opens Nov. 21, deadline Feb 7, Review on Mar 10
 - f. Proposal Enhancement Grant (PEG) Opens Nov. 21, deadline of Feb 12, and review Mar. 24
4. **Faculty International Travel Grant (FITG)**
 - a. Discussion of refining the evaluation criteria, application process, and finalizing the guidelines for the FITG guidelines
 - a. Budget of 30k and Max budget at \$2,500 per award 12 months
 - b. Discussed having 2 cycles, Spring & Fall, next year, too late to do it this academic year.
 - c. Motion to approve by Dr. Leahy the now revised grant guidelines with edits seconded by Dr. Stern, All approved
5. **Proposal Enhancement Grant (PEG)**
 - a. Discussion of refining the evaluation criteria, application process, and finalizing the guidelines for the PEG guidelines
 - b. Max budget at \$25,00 per award 12-month
 - c. Motion to approve by Dr. Leahy the now revised grant guidelines with edits seconded by Dr. Stern All approved
6. **Institutional Core Research Facilities Reviews**
 - a. Due Nov 20 and Review criteria on Dec 2 meeting
7. **Other Business**
6. **Having completed its agenda, the Council adjourned at 12:17 p.m.**