

SATELLITE ANIMAL FACILITY DISASTER RESPONSE PLAN

Research Integrity & Compliance

University of South Florida

email IACUC@usf.edu or fax (813) 974-7091

Completed forms should be saved as a PDF and uploaded into the ARC system viewable at:

<https://ARC.research.usf.edu/prod/>

Emergency/Disaster Response Plan for _____ (Satellite Animal Facility Location
e.g., Bldg., Room #)

1. Satellite animal facilities are locations where animals are maintained/housed >12 hours, which are not managed or attended to daily by Comparative Medicine staff, but instead are overseen by the Principal Investigator (PI) and research staff.
2. Any facility may be subject to unexpected conditions that results in the catastrophic failure of critical systems, significant personnel absenteeism, or other unexpected events that severely compromise ongoing animal care and well-being.
3. All animal facilities, including satellite animal facilities, must have a disaster plan.
4. This disaster plan has been established in conjunction with the PI directing animal activities within the satellite animal facility, **as an addendum to existing institutional plans and policies**, and takes into consideration personnel safety, the priorities for triaging animal populations, and institutional needs and resources.
5. This plan defines the actions necessary to ensure personnel safety and prevent animal pain, distress, and deaths, with consideration for potential **natural disasters** (e.g., flooding, tornado, hurricane, severe storms), **operational disasters** (e.g., loss of systems that control ventilation, cooling, heating, provision of potable water), and/or **security/technological disasters** (e.g., civil disturbance, biological or chemical hazards) and describes how, in the event of a disaster, the satellite facility will respond.
6. Veterinarians are provided access to animals housed in all satellite animal facility locations.
7. This plan will be reviewed by the IACUC and, upon its approval, will become part of the overall institutional disaster response plan coordinated by the IO.
8. **This addendum plan includes that:**
 - a. Efforts will be taken to **ensure personnel safety** and security first during and immediately after a disaster, **followed by the safety and welfare of the animals** in our care.
 - b. After ensuring personnel safety, **animals that are irreplaceable and necessary for research activities will be provided with daily care.** If campus lock-down is projected, consider whether offering supplemental feed and drinking water contributes to the long-term care of animals in the event access to the satellite facility may become limited.
 - c. **Animals that cannot be cared for, or provided with supplemental feed and drinking water, or relocated, or protected from the consequences of the disaster will be euthanized.**
 - d. Sufficient **preparation** will occur beforehand (e.g., staff understand the specific personnel and animal protective measures, the location of emergency response kits, and that the status of inventories of feed, water, sanitation, and protective supplies should be confirmed), as will **clear and immediate communication**, both of which are acknowledged as critical keys to successfully managing all disaster situations.
 - e. Each individual listed below is **familiar with this plan**, evacuation routes, locations of telephones, fire alarms and extinguishers, first aid kits, emergency response kits, emergency shower and eyewash stations, and emergency supplies, as applicable.

- f. In the event of an emergency, law enforcement and emergency personnel are able to reach the personnel responsible for animals, below, by **prominently posting in the satellite animal facility these emergency contact names and telephone numbers**, and will assist them with access.

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- g. This disaster plan identifies the following **essential personnel** who have been trained in advance in its implementation, and have completed **institutional requirements of essential personnel** to ensure access.

NAME (Please print)	ROLE (e.g., PI, research staff, bldg. mgr.)	EMERGENCY PHONE # (e.g., 24/7)
	PI	
Veterinarian on call	Veterinarian	813-394-1236

- h. **Specific measures** that will contribute to personnel safety and the welfare of animals in our care in the event of a disaster are described below. In your response, **please indicate** that this emergency, disaster response plan (1) takes into consideration both personnel and animal safety during an emergency or disaster, (2) ensures satellite staff are institutionally enrolled as “essential personnel”, (3) ensures that in the event of campus lock-down, the study will not be initiated, the satellite-housed animals will be preemptively provided with supplemental feed and drinking water, animals will be cared for daily, or the satellite-housed animals will be euthanized preemptively. **(Note: a statement is required):**