**Conference Support Grant - Final Report**

Submit a final report within three (3) months of completion of the funded conference to [rsch-internal-awards-program@usf.edu](mailto:rsch-internal-awards-program@usf.edu)

The final report must include the information listed below.

1. Name:
2. Department and College:
3. A copy of the conference program
4. List of participants:
5. Anypublished proceedings:
6. Budget summary of all expenditures and remaining amount:
7. Total income from all sources of support, including this internal award:

Additional comments (optional):

Failure to submit a complete report will jeopardize your chances of receiving future internal awards. USF Research & Innovation is interested in determining the impact of your conference and any subsequent activities. To accomplish this objective, you may be contacted in the future to provide us with related scholarly activities as a result of the conference. Thank you.