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| **NEW RESEARCH AWARD REVISED BUDGET REQUEST (Forms 5 and 6)**Submit to: **Judi Dorn** at email address: rsch-internal-awards-program@usf.edu |

**SALARIES & WAGES**

It is the responsibility of the P.I. to include the current fringe benefit rates for each type of personnel. For assistance consult the Sponsored Research (SR) Fact Sheet: <http://www.research.usf.edu/dsr/fact-sheet.asp#FBR>

Graduate students must be appointed for at least .25 FTE (10 hours per week) to be eligible for tuition payment. Consult the Graduate School website for additional information: <http://www.grad.usf.edu/Tuition-Waiver-Forms-Information.php>

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| --- | --- |
| **Graduate Students** (List each individual/position with percentage of effort as FTE & length of employment. You must also include fringe benefits and health insurance.) **Tuition is not an allowable expense.**  | *Amt Req* |
|  |  |

|  |  |
| --- | --- |
| **All other Personnel** (List each individual/position separately, include length of employment on grant) |  |
|   |   |
|  **SUBTOTAL OF “SALARIES & WAGES”** | **$**  |

**OTHER BUDGET ITEMS**

|  |  |
| --- | --- |
| **Equipment** (list each item separately) | *Amt. Requested* |
|   |   |
| **Supplies** | *Amt. Requested* |
|   |   |
| **Travel** (Must be necessary to conduct the study; may not include travel to attend conferences) | *Amt. Requested* |
|   |   |
| **Operating Expenses** | *Amt. Requested* |
|   |   |
| **Other** | *Amt. Requested* |
|   |   |
|  **SUBTOTAL OF “OTHER BUDGET ITEMS” REQUESTED**  | $  |

|  |  |
| --- | --- |
|  **TOTAL AMOUNT REQUESTED** | **$**  |

**BUDGET JUSTIFICATION NARRATIVE (Form 6)**