2024 / 2025 PERT REPORTING SCHEDULE

| PERT Reporting Periods | Boundary Pay Periods & Proration Basis | | Friday | | Receipt Date for RETs in RFM to be Processed Before Generation of PERT Report (see Note 1) | Thursday | Friday | Friday |
	Beginning (PPd Ending)	Ending (PPd Ending)	Pay Date for End of PERT Period	Expected Date for Depts to Receive PR Registers		PERT Report Generation Date	PERT Report Release Date	PERT Report Due Date
Spring 24 12/20/2023-05/05/2024	12/21/2023 2/10	5/09/2024 (6/10)	5/17/2024	5/23/2024	6/3/2024	6/27/2024	6/28/2024	8/9/2024
Summer 24 05/06/2024-08/06/2024	05/09/2024 4/10	08/15/2024 3/10	8/23/2024	8/29/2024	9/9/2024	10/3/2024	10/4/2024	11/15/2024
Fall 24 08/07/2024-12/19/2024	08/15/2024 7/10	12/19/2024 10/10	12/27/2024	1/2/2025	1/13/2025	2/6/2025	2/7/2025	3/21/2025
Spring 25 12/20/2024-05/06/2025	12/20/2024 10/10	05/08/2025 8/10	5/16/2025	5/22/2025	6/2/2025	6/26/2025	6/27/2025	8/8/2025

Note 1:   There are exceptions to this receipt date, which would include the RETs which can not be processed through the system in a timely manner. Those RETs might include:
1. RETs which require additional review and documentation for above the 90 day threshold.
2. RETs which include payroll movement from multiple accounting periods.
3. RETs which include payroll movement from multiple projects for the same empl ID.
4. Others may fall into this category and will need to be addressed separately.