

# Marshall Student Center Furnishings & Personnel Rates

Furnishings	Student Organization			University Department			University Sponsored		
Concave Sign Holder (8 ½"x11" or 11"x17")	No Charge			No Charge			No Charge		
Stanchions	No Charge			No Charge			No Charge		
Easel	No Charge			\$7.00			\$14.00		
Flip Chart	No Charge			\$7.00			\$14.00		
White Board	No Charge			No Charge			\$25.00		
30" High or Low Top Table	No Charge			No Charge			No Charge		
6' Banquet Table	No Charge			No Charge			No Charge		
5' Round Table	No Charge			No Charge			No Charge		
Serpentine Table	No Charge			No Charge			No Charge		
Drop Front Table (6')	No Charge			No Charge			No Charge		
Drop Front Table (8')	No Charge			No Charge			No Charge		
Podium	No Charge			No Charge			No Charge		
Acrylic Podium	N/A			No Charge			No Charge		
Risers (12" Height)	No Charge			\$15.00			\$30.00		
Grand Piano (Ballroom Only)	\$85.00			\$170.00			\$225.00		
Upright Piano (Oval Only)	\$35.00			\$70.00			\$100.00		
Staging (36" Height)	Small (1-4 pieces)	Medium (5-8 pieces)	Large (9-16 pieces)	Small (1-4 pieces)	Medium (5-8 pieces)	Large (9-16 pieces)	Small (1-4 pieces)	Medium (5-8 pieces)	Large (9-16 pieces)
	\$25.00	\$40.00	\$64.00	\$32.00	\$64.00	\$96.00	\$70.00	\$125.00	\$150.00
Regular Pipe and Drape (10' Height)	No Charge			No Charge			\$25.00 per 5' section		
Tall Backdrop	Stage Backdrop	Full Wall		Stage Backdrop	Full Wall		Stage Backdrop	Full Wall	
	\$200.00	\$300.00		\$500.00	\$800.00		\$800.00	\$1400.00	
Banquet Tablecloth (114"x52")	\$5.00 ea.			\$6.00 ea.			\$10.00 ea.		
Round Tablecloth (85"x85")	\$5.00 ea.			\$6.00 ea.			\$10.50 ea.		
Banquet Tablecloth & Skirting (unit price)	\$7.00 ea.			\$9.00 ea.			\$15.00 ea.		
Floor Length Black Tablecloth for 6ft Banquet Table	\$7.00 ea.			\$9.00 ea.			\$12.00 ea.		

Personnel	\$/Hour (3 Hour Minimum)	\$/Hour (3 Hour Minimum)	\$/Hour (3 Hour Minimum)
Event Staff	\$15.00	\$17.00	\$20.00
Sound Tech	\$18.00	\$20.00	\$23.00
Lighting Tech	\$18.00	\$20.00	\$23.00
Building Manager	\$20.00	\$22.00	\$25.00
Sentry Security	\$24.50 (4 hour minimum)	\$24.50 (4 hour minimum)	\$24.50 (4 hour minimum)
University Police Officer	\$63.00	\$63.00	\$63.00

Student Organizations may be subject to tax on room rentals, furnishing costs, and AV equipment costs. Please contact your MSC Event Planner for more details.

# Marshall Student Center A/V Rates

A/V Equipment	Student Organization	University Department	University Sponsored
<b>Lighting</b>			
Set of 2 LED Par Can Lights (On a C-Stand)	\$28.00	\$56.00	\$80.00
Set of 2 LED Par Can (on White Scrim Trussing Stacks)	\$35.00	\$70.00	\$100.00
Set of 2 Electro Swarms (on a C-Stand)	\$18.00	\$35.00	\$50.00
4-in-1 lighting Gig Bar	\$30.00	\$60.00	\$85.00
Source 4 (with gel)	\$11.00	\$21.00	\$30.00
LED Flood Lights (Work Lights or 360)	\$21.00	\$42.00	\$60.00
Hypno Spots (Moving Heads) *	\$18.00	\$35.00	\$50.00
LED Striplight (Single Color Options)	\$23.00	\$46.00	\$65.00
LED Uplights (Single Color Options)	\$13.00	\$25.00	\$35.00
Stage Wash Lighting (Oval)	Included in room rental	Included in room rental	Included in room rental
Stage Wash Lighting (Ballroom)	Included in room rental	Included in room rental	Included in room rental
Ballroom Intelligent Lighting (Single Color) *	\$50.00	\$100.00	\$200.00
Ballroom Intelligent Lighting (Multi Color) *	\$75.00	\$125.00	\$225.00
Follow Spotlight (Oval Only) *	\$21.00	\$42.00	\$60.00
<b>Visual</b>			
Confidence Monitor 32" for on stage (with Timer)	\$40.00	\$81.00	\$115.00
Confidence Monitor 55" for off stage	\$50.00	\$90.00	\$125.00
Aquos Touch TV	\$105.00	\$210.00	\$300.00
40" - 50" TV on Rolling Stand	\$25.00	\$50.00	\$75.00
DVD Player	\$7.00	\$14.00	\$20.00
Laptop	\$53.00	\$105.00	\$150.00
In-Room Computer w/keyboard (3700 & 4200 Only)	\$53.00	\$105.00	\$150.00
LCD Projector & Portable Screen	\$53.00	\$105.00	\$150.00
<b>Audio</b>			
Wireless Microphone (Handheld, Lapel, Headset)	\$30.00	\$60.00	\$85.00
Wired Microphone (Podium)	\$30.00	\$60.00	\$85.00
Wired Microphone (Panel)	\$30.00	\$60.00	\$85.00
Wired Microphone	\$11.00	\$21.00	\$30.00
Mult Box / Press Box	\$18.00	\$35.00	\$50.00
10 Channel Audio Mixer	\$35.00	\$70.00	\$100.00
24 Channel Audio Mixer	\$79.00	\$158.00	\$225.00
Speaker Monitor	\$18.00	\$35.00	\$50.00
Mackie Freeplay Speaker (Aux Included)	\$18.00	\$35.00	\$50.00
DI Box	\$25.00	\$50.00	\$75.00

\*Additional Technician Required for Operation

AV Equipment continued on next page.

# Marshall Student Center A/V Rates (Continued)

A/V Equipment	Student Organization	University Department	University Sponsored
<b>Streaming</b>			
Single Camera Streaming System*	No Charge	\$300.00	\$400.00
Double Camera Streaming System*	\$150.00	\$600.00	\$700.00
Triple Camera Streaming System*	\$300.00	\$900.00	\$1000.00
<b>Additional Items</b>			
Clicker	\$11.00	\$21.00	\$30.00
Conference Phone	\$26.00	\$53.00	\$75.00
Distro Box	\$140.00	\$280.00	\$400.00
iPod	\$9.00	\$18.00	\$25.00
Power Strip /Extension Cord	\$3.00	\$5.00	\$10.00
<b>MSC LCD Screen</b>			
Day of Event Promotion LCD Screen(s)	\$20.00	\$50.00	\$70.00
<b>Outdoor Location Sound Systems</b>			
System 1 (Speaker & 1 Microphone at Rental Rate or Aux Plug-In)	No Charge	\$50.00	\$70.00
System 2 (Speakers, Mixer, Aux Plug-In & Option to Add 1 or More Microphones at Rental Rate)	No Charge	\$130.00	\$180.00
System 3 (Large Projector, System 2, & DVD Player)	No Charge	\$200.00	\$300.00
System 4 (2 Speakers & 2 Subwoofers, Mixer, Aux Plug-In & Option to Add 1 or More Microphones at Rental Rate)	\$50.00	\$200.00	\$300.00

\*Additional Technician Required for Operation

The number of technicians and hours may vary based on your event location, event details, and AV equipment.

Student Organizations may be subject to tax on room rentals, furnishing costs, and AV equipment costs.

If you have questions about AV items or are unsure of what AV equipment your event requires,  
please email your MSC Event Planner for more information!

Revised 11/8/23.

