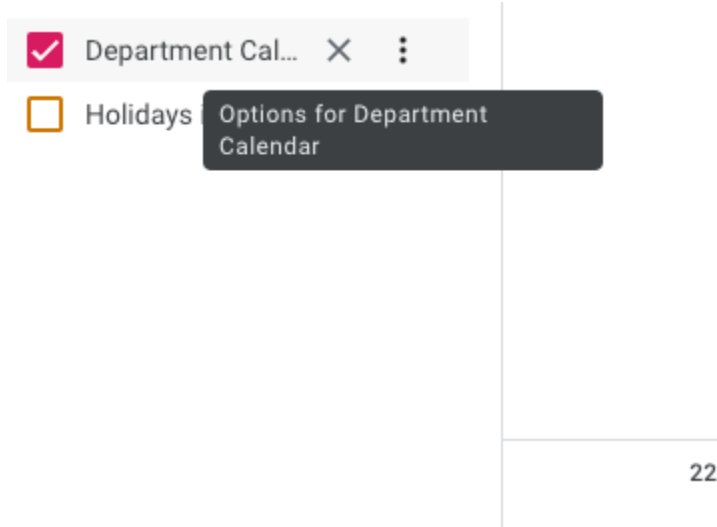


Creating and Enabling an API Key for Google Calendar

1. Make the Google Calendar public in the calendar settings. Click the three dots next to the calendar you want to display in the widget and choose Settings and Sharing. Check the box: "Make available to public":



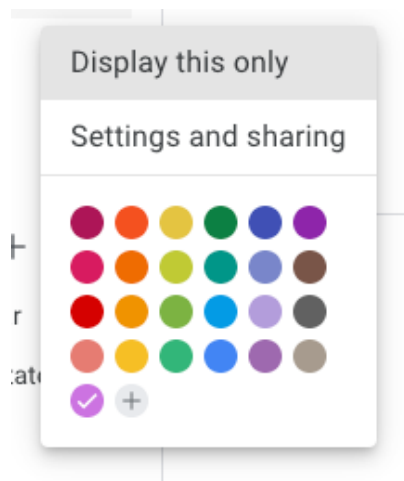
Access permissions for events

Make available to public

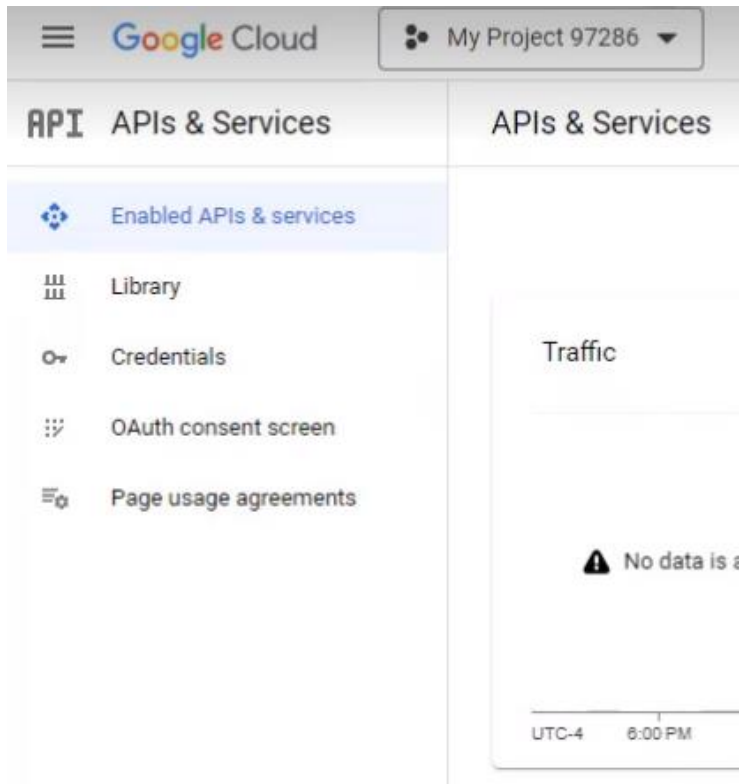
See all event details ▾

[Get shareable link](#)

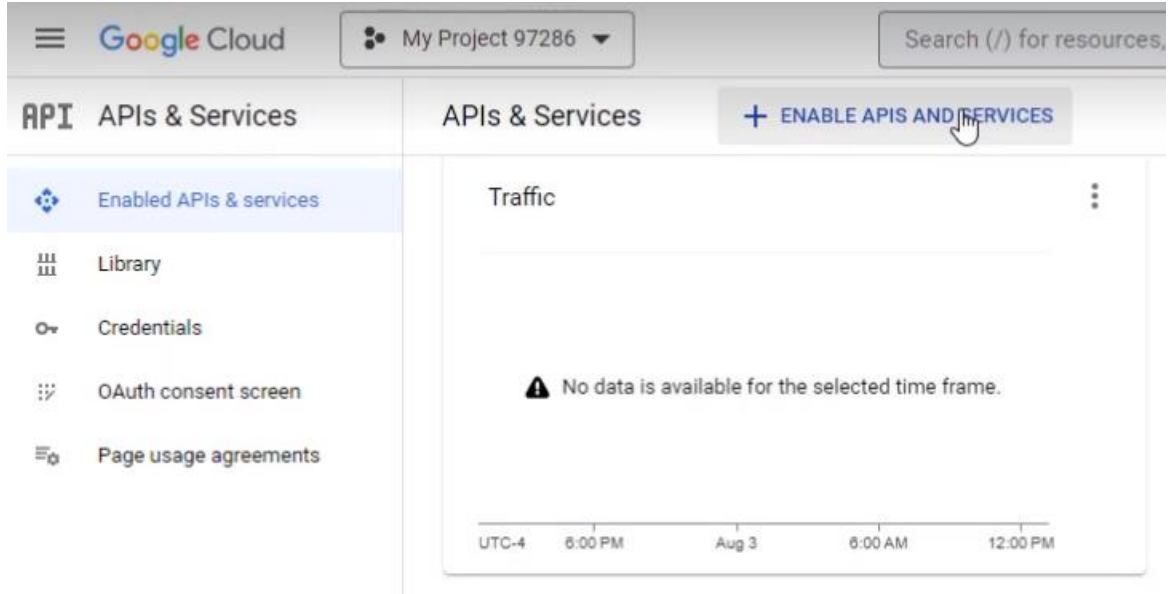
Learn more about [sharing your calendar](#)



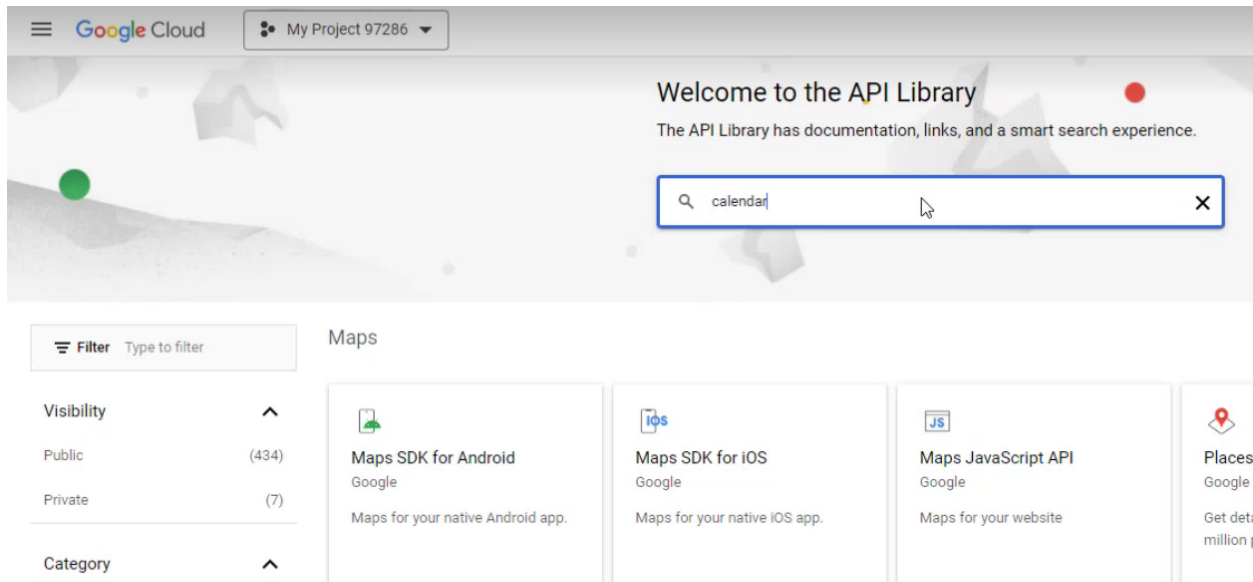
2. Go to [Google API Console](#)
3. Go to Enable APIS & services on the left:



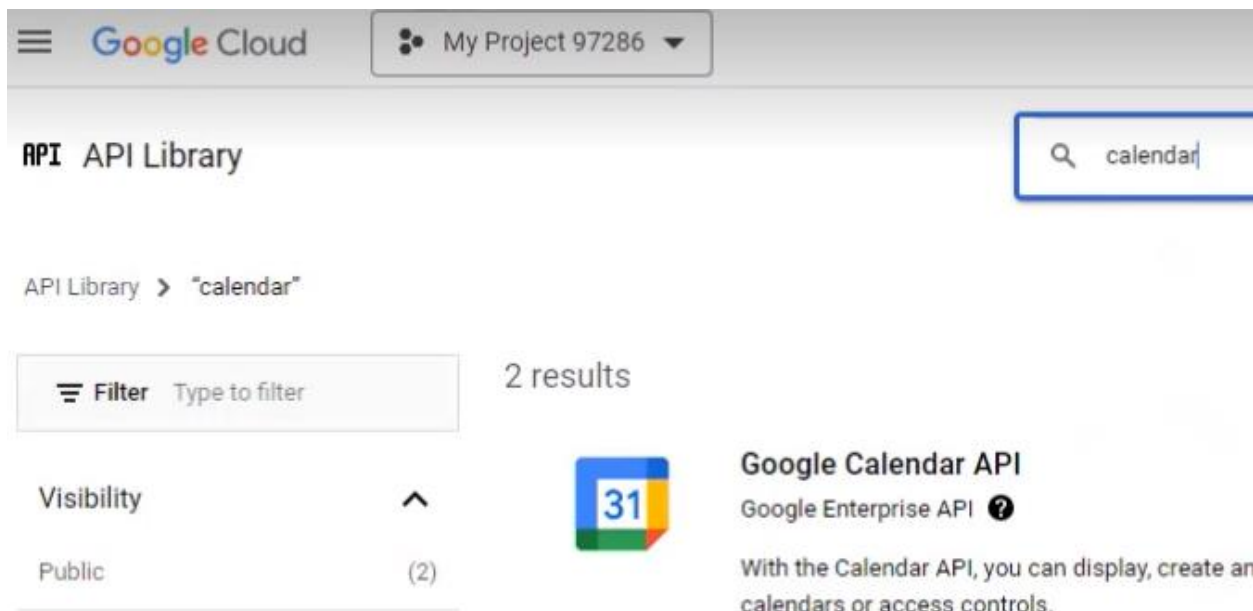
4. At the top of the page, click "+ ENABLE APIS AND SERVICES":



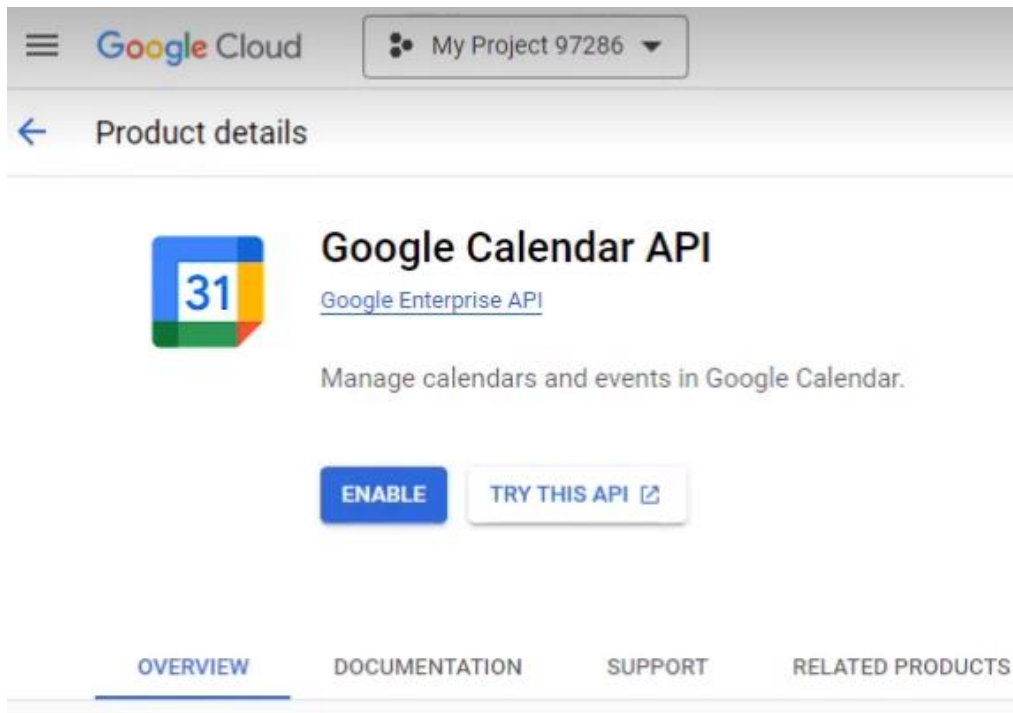
5. In the search bar, search for your calendar:



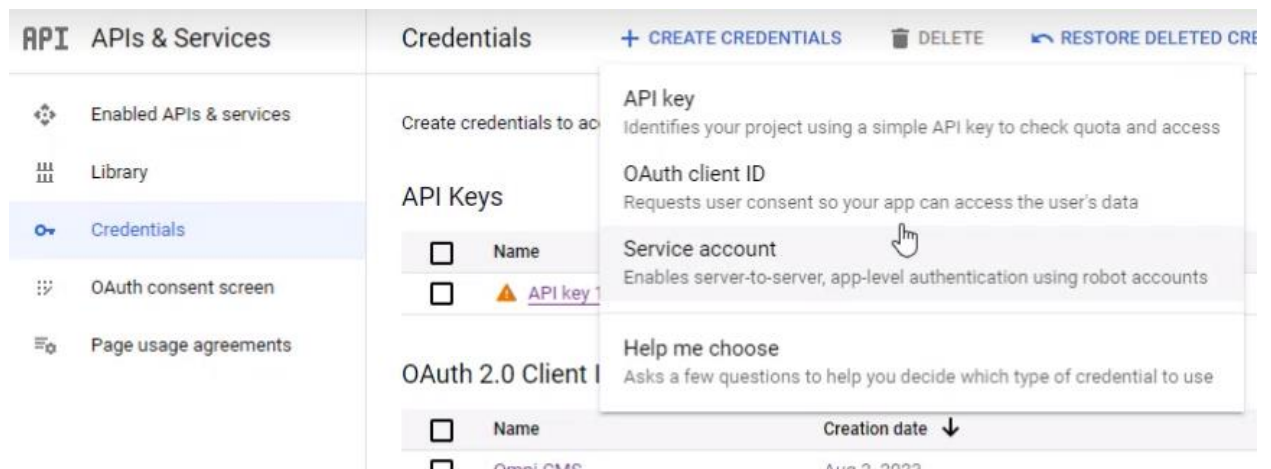
6. Click on the calendar you wish to use:



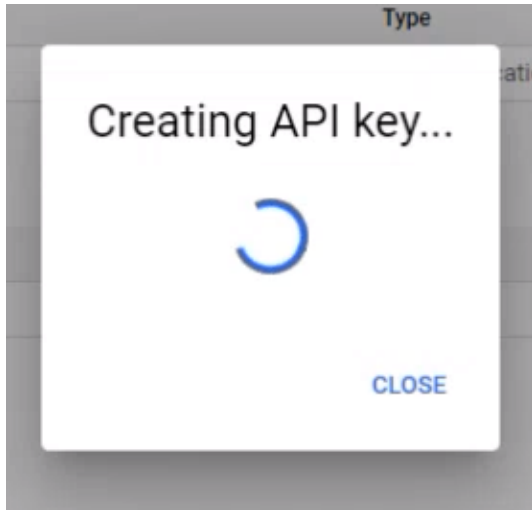
7. Click "ENABLE":



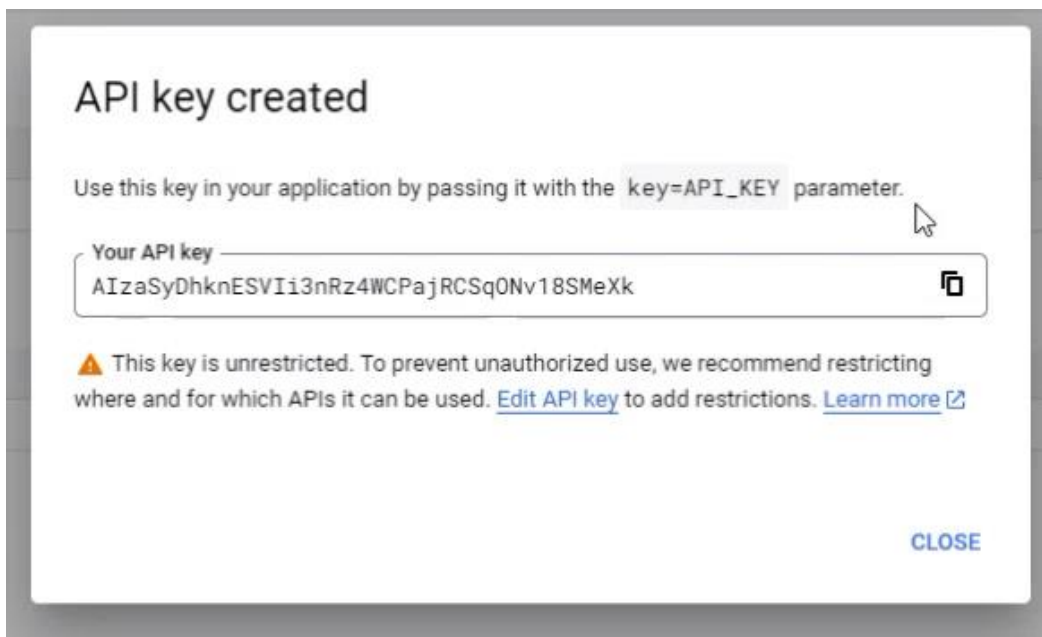
- From “Credentials” on the left, look at the top of the page and click “ + CREATE CREDENTIALS” and then select “API key” from the list:



- It will then create your API Key:



10. Your API key will have then been created:



11. Copy and paste this API key into the Google Calendar Widget. Click "SAVE":

widget-google-calendar-test.pcf UNPUBLISHED

Preview Edit Source **Properties** Versions

MultiEdit Content

Widget Name
Enter a short name for the widget. Character Limit=25.

Google API Key
Enter the Google Calendar API Key.

Google Email Address
Enter the email used for the Google calendar.

Quantity
Select the quantity to display.

12. The Google Calendar Widget will then be able to pull in events from your Google Calendar to display on your page.

widget-google-calendar-test.pcf UNPUBLISHED

Preview Edit Source Properties Versions

CALENDAR

- Aug
20

Fall Classes Begin
August 20 - August 21
 12:00 AM - 12:00 AM
- Aug
24

Fall Add/Drop
August 24 - August 25
 12:00 AM - 12:00 AM
- Sep
03

Labor Day holiday; no classes
 & USF offices closed
September 03 - September 04
 12:00 AM - 12:00 AM