

UNIVERSITY OF SOUTH FLORIDA
General Education Council
Minutes of February 6th, 2012

Present: Karla Davis-Salazar (chair), Gerald Woods, Jane Noll, William Cummings, Dan Belgrad, Mariam Manzur-Leiva, Marty Gould, Jerry Collins, Jeff Cunningham, Barbara Shircliffe, Scott Rimbey, Audrey Powers, Alison Oberne, Jianping Qi, Denise Maguire, Sandy Reynolds, Susan Silver, Annette Christy, Mary Fournier

Absent: Audra Parker (excused), Manish Agrawal (excused), Stephan Schindler (excused), Sandra Czerwinski, Shazia Mitha, James Bodden, Samantha Toro

Guests/Ex Officio/ Michael Kanning (UGS), Janet Moore (UGS), Cynthia Brown-Hernandez (UGS),
Resource Staff: Arnie Mejias

The meeting was called to order at 3:03 p.m.

The minutes of January 30th, 2011 were approved with minor edits.

Announcements

- None at this time.

New Business

- **New Syllabus Guidelines** - Undergraduate Studies and Academic Affairs have worked to produce a new set of guidelines for course syllabi. The council noted some lack of clarity in which elements are required and which are only recommended. It was noted that what is required in a syllabus is variable – only FKL courses, for example, must contain the FKL statement – and because of this, it is difficult to make clear what is required and what is not.
- **Capstone Proposals** – The council considered an inquiry from a department seeking to propose a series of 2-credit senior-level field experience courses as an FKL CPST course. It was agreed that using two 2-credit field courses to fulfill the 3-credit Capstone (CPST) requirement does not follow the criteria outlined for a FKL CPST course. As an alternative, the council recommended taking one of the 2-credit field courses and developing into a single FKL CPST course.

Old Business

- **Revised Capstone Language** – The Capstone Committee worked to clarify and revise the Capstone Learning Experience section of the FKL document. This was motivated by the need to include a statement about the 30 student-per-grader maximum for WRIN courses, establish a name and code for the Capstone course, and to reintroduce old language that helps to characterize the Capstone and WRIN requirements. The council **approved** the changes.
- **Recertification Committee** – The chair requested that, during recertification reviews, council members make recommendations regarding any helpful changes that could be made to the recertification form. The Recertification committee was called on to meet and look at the ways that the form can be improved, including adding a question about Core Area, and more precise requests for assignment examples from different section types (e.g. online, blended, in person).

Course Proposals

- No new courses were approved at this time.

Recertification Proposals

- Reviewed
 1. AMH2020 – This recertification proposal was **approved**.
 2. MUH2020 – This recertification proposal was **approved** pending minor syllabus revisions.
 3. SYG2000 – The recent additional information from the department addressed the council's issues. This recertification proposal (from the first cohort) was **approved**.
 4. THE4401 – This recertification proposal was **approved** pending minor syllabus revisions.
- Under Review
 1. Recertification proposals still under review should be completed and ready for discussion with the council by **February 20th**.

Course Review Issues

1. AFA4424 – This proposal was reviewed and will need to document evidence of process writing. The council chair will follow up regarding this with the proposer.
2. MUE4936 – Review of this proposal is still ongoing.
3. NUR4636 and EVR 4114 are ready for re-review. New members were added to the review team.
4. Review teams were established for new proposals DAN4134 and DAN4135.

Substantive Changes

- Substantive Change proposals from the Honors College to make the FKL courses IDH 3400 and IDH 4200 repeatable for up to 6 credits were **approved**.

The meeting was adjourned at 4:49pm.

The next meeting of the GEC will occur on February 20th in SVC 5012.