

UNIVERSITY OF SOUTH FLORIDA
General Education Council
Minutes of September 16, 2013

Present: Karla Davis-Salazar (chair), Maryellen Allen, Adonis Amparo, Dan Belgrad, Annette Christy, Sandy Czerwinski, C. David Frankel, Hunt Hawkins, Pat Jones, Mariam Manzur-Leiva, David Payne, Scott Rimbey, Stephan Schindler, Thomas Williams (for Michael DeJonge), Gerald Woods

Absent: Chung Seop Jeong (excused)

Guests/Ex Officio/

Resource Staff: Arnie Mejias (Honors College), Janet Moore (UGS), Sue RiCharde (UGS), Kevin Yee (ATLE)

1. Welcome and Announcements
 - a. The meeting was called to order at 3:04 pm.
 - b. Karla Davis-Salazar announced to the council that she had just spoken to the “Internationalizing the Curriculum” Faculty Learning Community (FLC) about the QEP topic: “The Global Citizens Project.”
2. Approval of Minutes
 - a. The minutes from the August 26, 2013 meeting were approved as submitted.
3. Old Business
 - a. Recertification Project Update
 - i. All FKL courses are approved for a period of 5 years, after which the course must be recertified in order to remain an approved FKL course. However, all lower-level recertifications have been on hold since Fall 2012 due to the uncertainty created by the legislative changes to general education. At the August 26, 2013 meeting, the General Education Council voted to restart recertifications. Today, the General Education Council voted on a revised recertification schedule, accommodating the backlog of recertifications: all pending, lower-level FKL course recertifications from Spring 2012 and Fall 2012 (n=19) are now scheduled for review in Spring 2014. Recertification notifications to departments will go out soon with a request to submit recertification proposals by the end of the current semester. CPST and WRIN courses remain on track for recertification.
 - ii. Recertification discussion raised the issue of the interdisciplinary component of capstone courses again. Big “I” or little “i?” Consensus was and has been that the interdisciplinary component of capstones is intended for students to bring multiple *perspectives* to bear on a problem or issue.
 - iii. There was discussion regarding establishing a deadline for courses in the recertification process, i.e., at what point does the council stop accepting resubmitted courses for approval? How much time and/or what kind of grace period should be established (if any) for proposers to send in additional information? No decision on this was made; discussion will continue.
 - iv. State-mandated courses that are new to USF or new to the FKL will also be added to the recertification schedule.

4. New Business

- a. New Member Q & A – an opportunity for new members to receive clarification on items
 - i. There were questions pertaining to linking learning outcomes with course objectives. Both should be placed on syllabi, one after the other. They should match the course proposal. The learning outcomes are written more toward the student, and they are specific and measurable (this is what you will demonstrate knowledge of upon completion of the course). The course objectives are broader (this is what the course covers). Formal mapping of course objectives with learning outcomes isn't required on the part of the reviewer. He/she only needs to advise the proposer what isn't clear.
 - ii. New course proposals are done completely online <http://www.ugs.usf.edu/gened/login.cfm>, whereas, recertifications are done via email and online <http://www.ugs.usf.edu/gec/recert/index.php>. This process will be streamlined in the future.
 - iii. On the New Course Proposal site, "Internal Reviewer Comment" is for discussion among reviewers. "Proposal Review" is for submission of reviewers' comments. "Team Leader Summary" is for the lead reviewer's summary of all reviewers' comments.
 - iv. All FKL course syllabi must contain the statement: *"This course is part of the University of South Florida's Foundations of Knowledge and Learning (FKL) Core Curriculum. It is certified for [Identify Core Area(s)] and for the following dimensions: [List approved dimensions.] Students enrolled in this course will be asked to participate in the USF General Education assessment effort. This might involve submitting copies of writing assignments for review, responding to surveys, or participating in other measurements designed to assess the FKL Core Curriculum learning outcomes."* <http://www.ugs.usf.edu/gec/FKLSyllabus.htm>
 - v. In order for a new course to count as FKL in the next semester, it must be approved and in Banner before registration for that semester begins.
 - vi. In order to offer the new state-mandated courses in fall 2015, they will need to be approved by beginning of spring 2015. The GEC chair will work with affected departments individually on this.

5. Recertifications

- a. Under Review
 - i. EUH 2022 The Medieval West (CAHU:HCD, HHCP) **Tabled; reviewers need syllabus**
 - ii. LAE 4414 Teaching Literature in the Elementary School, K-6 (WRIN: WLS, GLC) **APPROVED**
- b. Review teams were assigned for:
 - i. CLT 3103 Greek Literature in Translation (WRIN: WLS, ETP)
 - ii. CLT 3123 Roman Literature in Translation (WRIN: WLS, ETP)
 - iii. EDF 3604 Schools and Society (WRIN: HCD, IRD)
 - iv. REL 3375 Issues in Caribbean Religions (CPST: HCD, ETP)
 - v. THE 4434 Caribbean Theatre (CPST: CPE)

6. New Course Proposals

a. Under Review

- i. EDE 4940 Internship: Elementary Education (CLEX:WLS) **To be returned**
- ii. GET 4528 (was 4332) German Directors in Hollywood (CPST: HHCP) **To be returned**
- iii. REL 4213 (was 4604) Early Jewish Literature (CPST: CPE) **APPROVED** pending *minor change to syllabus*

The meeting was adjourned at 4:48 p.m. The next meeting of the GEC is scheduled for October 7, 2013.