



Naval ROTC  
Parent's Hand Book



24 May 2013

Welcome Aboard!

As the Commanding Officer of the Naval Reserve Officers Training Corps (NROTC) Unit at the University of South Florida, I would like to thank you and your student for choosing us and welcome you to one of the finest NROTC Units in the country.

I know, as parents, you will have many questions about our NROTC program. This packet is designed to answer some of the most commonly asked questions. If there is something that you are still unsure of, my staff and I will be pleased to provide the information you require.

We look forward to working with your student and stand by to help you in any way we can. Again, welcome aboard!

Kevin M. Kenney  
Captain, U.S. Navy  
Commanding Officer

VISIT OUR WEBSITE OFTEN:

<http://web.usf.edu/nrotc/nrotc/index.html>



## MISSION STATEMENT

The mission of the Naval Reserve Officers Training Corps Unit at the University of South Florida is to develop Midshipmen, Officer Candidates, and Marines mentally, morally and physically, and to imbue them with the highest ideals of duty, honor, and loyalty in order to commission University of South Florida and our cross town college affiliates' graduates as Navy and Marine Corps officers. The Navy Ensigns and Marine Corps Second Lieutenants commissioned through the Naval ROTC Program at the University of South Florida possess a basic professional background, are motivated toward careers in the military service, and have a potential for future development in mind and character so as to assume the highest responsibilities of command, citizenship and government.

## CORE VALUES

Core Values are the bedrock that the Naval Services and every great Naval Officer is built on:

**Honor**

**Courage**

**Commitment**



**NROTC UNIT, UNIVERSITY OF SOUTH FLORIDA**

<b><u>RANK NAME</u></b>	<b><u>POSITION</u></b>	<b><u>PHONE</u></b>
CAPT Kevin M. Kenney	Commanding Officer	(813) 974-3620
CDR Doug Harvey	Executive Officer	(813) 974-5282
Capt Bradley Hawkins	Marine Officer Instructor	(813) 974-1805
LT Ian Hayes	Naval Science Instructor	(813) 974-7257
LT Steven Durst	Naval Science Instructor	(813) 974-8250
GySgt Joshua Wilson	Assistant Marine Officer Instructor	(813) 974-3881
Mr. Benjamin Palmer	Supply Officer	(813) 974-4386
Mr. Harold McIver	Human Resources Assistant	(813) 974-3592
Ms. Christine Borgia	Staff Assistant	(813) 974-4789



**UNIVERSITY OF SOUTH  
FLORIDA CONTACTS**

Admissions Office  
(813)-974-3350  
<http://www.usf.edu/Admission/>

Registrar  
(813)-974-2000  
<http://www.registrar.usf.edu/index.php>

Cashiers Office  
(813)-974-6056  
<http://usfweb.usf.edu/controller/cashiers/>

Financial aid  
(813) 974-4700  
<http://usfweb2.usf.edu/finaid/>

Residence Life  
(813) 974-0001  
<http://www.housing.usf.edu>

Campus Health  
(813) 974-2331  
<http://www.shs.usf.edu/>

Meal plans  
(813) 974-4499  
<http://www.campusdish.com/en-US/CSS/UnivSouthFlorida>

Recreation Center  
(813) 974-3177  
<http://usfweb2.usf.edu/CampRec/rec.html>

**UNIVERSITY OF TAMPA  
CONTACTS**

Admissions Office  
(813) 253-6211  
<http://www.ut.edu/admissions/>

Registrar  
(813) 253-6251  
<http://www.ut.edu/registrar>

Bursar Office  
(813) 253-6202  
<http://www.ut.edu/bursar/>

Financial aid  
(813) 253-6219  
<http://www.ut.edu/financialaid/>

Residence Life  
(813) 253-6239  
<http://www.ut.edu/residencelife/>

Campus Health  
(813) 253-6250  
<http://www.ut.edu/healthcenter/>

Campus Security  
(813) 257-3333  
<http://www.ut.edu/safety/>

Meal plans  
(813) 253-6239  
<http://dining.ut.edu/>

Campus Recreation  
(813) 257-3615  
<http://www.ut.edu/recreation/>

**CLEARWATER CHRISTIAN  
COLLEGE CONTACTS**

Admissions Office  
(800) 348-4463  
<http://www.clearwater.edu/admissions/undergrad/>

Registrar  
(727) 726-1153 ext. 223

Bursar Office  
(727) 726-1153 ext. 224

Financial aid  
(727) 726-1153 ext. 214  
<http://www.clearwater.edu/financialaid/>

Student Life  
(727) 726-1153 ext. 240  
<http://www.clearwater.edu/campuslife/>

Security  
(727) 726-1153 ext. 245

Food Services  
(727) 726-1153 ext. 209  
[http://www.clearwater.edu/parents/food\\_services.asp](http://www.clearwater.edu/parents/food_services.asp)

Student Activities  
(727) 726-1153 ext. 290  
<http://www.clearwater.edu/studentlife/>

President's Office  
(727) 726-1153 ext. 202

## SUMMER TRAINING

### **Overview**

In addition to academic year requirements, midshipmen must also devote approximately one month of their summers to hands-on training with the United States Navy and Marine Corps. Midshipmen consider this the highlight of the year, as they travel to various locales, both national and international, and become fully integrated into the Navy and Marine Corps team.

### **3rd Class Cruise- Scholarship students only (summer between Freshman and Sophomore years)**

Career Orientation and Training of Midshipmen, CORTAMID, is a popular cruise for 3rd Class Scholarship Midshipmen. They will spend week-long indoctrinations with each unrestricted line community; amphibious training with the Marines, ground school and flight time in the aviation field, aboard the finest ships in the surface fleet, and touring the undersea world in submarines. This cruise is designed to allow Midshipmen an opportunity to experience hands-on training, meet Midshipmen from other universities, and make educated decisions on their service selection.

### **2nd Class Cruise- Scholarship students only (summer between Sophomore and Junior years)**

For one month, 2nd Class Navy-Option Midshipmen will experience daily life in the fleet by working with a running mate- an experienced, enlisted Sailor- on a ship or a submarine. The majority of the naval vessels that Midshipmen board are underway and can make port visits anywhere around the world. Female Midshipmen are restricted to the surface cruise because of berthing issues on the submarines.

Marine-Option Midshipmen will undergo training aboard an at-sea amphibious vessel or attend Mountain Warfare Training School in Bridgeport, CA instead of the conventional ship/submarine cruise.

### **1st Class Cruise- Scholarship and College Program students (summer between Junior and Senior years)**

All Navy-Option Midshipmen entering their senior year will be required to attend the 1st Class Cruise. This cruise will allow them to experience daily life as a junior officer in the fleet. Here, all career opportunities in the unrestricted line community will become available: aviation, surface, submarine, even special warfare (mini-BUD/S), and the foreign exchange program. The 1st Class cruise is the final opportunity for Navy-option Midshipmen to make an educated decision on their service selection. Navy-Option Midshipmen will be assigned a junior officer as a running mate and be treated as a junior officer among the crew on either a surface ship, submarine, or in an aircraft squadron. Most surface and submarine vessels will be underway and make worldwide port visits.

Marine-Option Midshipmen will attend "Bulldog" at Officer Candidate School in Quantico, Virginia for a six-week mentally and physically rigorous test of their mettle. They will be evaluated on leadership, physical fitness, tactics, and academics. Bulldog is a culmination of three years of training for Marine-Option Midshipmen and is a highly demanding and rewarding experience.



## **NROTC DRUG AND ALCOHOL POLICY**

Throughout its history, the Navy has successfully operated through reliance on certain values held by its personnel. Drug and alcohol abuse directly contradict these values. To detect drug use, the Navy implemented mandatory urinalysis screening for all members. Every member of the Unit, from the Commanding Officer to the newest Midshipman, is subject to testing. Students can expect a urinalysis screening at least once a semester.

For cases in which a drug screening returns with positive results, a Performance Review Board (PRB) shall be convened. The PRB will normally recommend to the Commanding Officer that the student be disenrolled from the program. A student who has tested positive for illicit drugs cannot enter active enlisted service; repayment of scholarship funds is mandatory. Cases involving under-age alcohol consumption or DUI will likewise result in a PRB. These cases will be handled on a case-by-case basis.

Midshipmen, both scholarship and college program, are required to meet the Navy's requirements concerning use of drugs or alcohol. All Midshipmen shall have explained to them and sign the Drug and Alcohol Abuse Statement of Understanding prior to executing the enlistment contract and oath of office. Prior to induction into the naval service, a statement indicating the Navy's intolerance of drug abuse, the use of urinalysis procedures to detect drug abuse, and the consequences should drug abuse be detected after entry shall be acknowledged in writing by every Midshipman.



**SPECIAL INFORMATION FOR THE  
PARENTS OF  
UNIVERSITY STUDENTS**

The Family Educational Rights and Privacy Act (FERPA) allows students access to their educational records and limits the ability of others to access those records, except as authorized by law.

The University of South Florida is required, and fully intends, to support this law. The following will provide you, as parents, with information regarding the University's policies for the protection of your rights and the rights of your son or daughter with respect to their educational records.

- An education record includes any information or data recorded in any medium, including but not limited to, handwriting, print, tapes, film, e-mail, microfilm, and microfiche, which is directly related to a student and maintained by the University or by a person acting for the University.
- Certain education records are excluded or limited by the Act.
- A student includes any individual who is officially registered and in attendance or has been officially registered and in attendance at The University of South Florida.
- The University designates the following categories of student records information as *Directory Information*: student's name, local/residence hall address, local/residence hall telephone number, official university electronic mail address, college, class standing/classification, academic program (degree, major, minor), dates of attendance, status (full or part-time registration), degree(s) received, honors and awards received, participation in officially recognized activities, and weight and height of members of athletic teams.
- *The University without the consent of the student may disclose directory information* unless the student has restricted the release of this information.
- The University informs students of their rights under FERPA via the *Student Handbook* published annually by the Office of Curriculum and Registration and via the online Schedule of Classes. The financial records and related statements of parents do not have to be disclosed to the students. The University reserves the right to disclose such records to the student if the University deems it appropriate.
- The University will obtain a signed and dated written consent from the student before it discloses personally identifiable information from the student's education records, except as authorized by law.

If you are the parent/s of a dependent student and meet the requirements of Section 152 of the Internal Revenue Code of 1986, you may examine your son or daughter's education record without their consent. You must read, complete and submit the Access to Student Education Records by Parents of Dependent Students form to the Office of Curriculum and Registration. Please make copies of this form, as one must be submitted for each term in which you wish to have access to your son or daughter's records.

