

**UNIVERSITY OF SOUTH FLORIDA**  
**Undergraduate Council**  
**Minutes of April 13<sup>th</sup>, 2009**

Present: Michael LeVan (Chair), JoAnne Larsen, Sunita Lodwig, Jay Coble, Sherman Dorn, Garnet Butchart, Laura Gonzalez, Ken Christensen

Absent: Kay Perrin (excused), Dell deChant (excused)

Guests/Ex Officio: Janet Moore (UGS), Tony Embry (Registrar), Stephanie Bryant (Business), Jackie Nelson (Business), Jerry Collins (UGS), Michael Kanning (UGS)

The meeting was called to order at 3:05 pm

1. The minutes of February 23<sup>rd</sup>, 2009 were approved.
2. Announcements
  - Michael LeVan asked that any 3<sup>rd</sup> year members of the council that are interested in being chairperson of the council contact him.
3. New course/curriculum proposals for discussion and approval
  - The proposed Accountancy Exam policy was discussed and **approved**.
    - The addition of this exam to the requirements for Intermediate Financial Accounting I will need to be brought to the council as a nonsubstantive change.
    - Steps will also need to be taken to ensure that this requirement is communicated to incoming transfer students.
  - The following non-substantive changes were **approved**: ACG3113, ACG4123, CDA 3201, HUM4438, HUM4931.
4. Old Business
  - Proposed changes to USF Policy 10-005 Testing and Final Examinations were **approved** with an amendment to Section II, items 2 and 3 so that they read as follows:
    - “2. Examinations for graduate level courses have priority over examinations for non-common undergraduate level courses.”
    - “3. Within the level of the courses, noncommon undergraduate or graduate, examinations for numerically higher numbered courses have a priority over lower numbered courses.”
  - There was some discussion over whether or not the council ought to be considering non-substantive changes at all. There will be further discussion on these matters at the next meeting.
5. New course/curriculum proposals needing assignment
  - a) The following course proposals were assigned for review:
    - CAP4301 – Web Application Design (Butchart)
    - CNT4202 – Computer Networks II (Dorn)
    - ECH4646 – Process Equipment and Safety (Christensen)
    - ENC3213 – Technical Communication for Majors (Larsen)
    - LDR3620 – Leadership Lab (Dorn)
    - MUN3314 – Bel Canto Women’s Choir (Gonzalez)
    - MUN3333 – Singing Stampede (Gonzalez)
    - NUR3024 – Problem Solving & Critical Thinking in Prof Nursing I (Lodwig)
    - NUR3025 – Problem Solving & Critical Thinking in Prof Nursing II (Lodwig)

- b) Minor/Certificate/Track/Concentration Changes
  - Honors College Research Minor (LeVan)
  - Philosophy Major changes (LeVan)

6. New Business – Jerry Collins introduced the need for the Leadership Lab and expressed interest in speaking with any members about this new course to prepare for its review by the Council at the next meeting.

The next meeting will be Monday, April 27<sup>th</sup>, 2009. The meeting was adjourned at 4:37 pm.