

UNIVERSITY OF SOUTH FLORIDA
Undergraduate Council
Minutes of October 13th, 2008

Present: Michael LeVan (Chair), Garnet Butchart, Sherman Dorn, Ken Christensen, Laura Gonzalez, Kay Perrin, Jay Coble, Sunita Ludwig, JoAnne Larsen, Eric Holland

Absent: Dell deChant (excused)

Guests: Janet Moore, Rick Pollenz, Tony Embry, Michael Kanning

The meeting was called to order at 3:03 pm

1. The minutes of September 22nd, 2008, were approved.
2. Announcements
 - No announcements.
3. Consent Agenda
 - a) Non-Substantive Changes
 - i) The following Non-Substantive changes were **approved**: EIN4364C, ESI4221, ESI4523, GEA3703, GLY2100, IDH2009, LIT3155, MCB4910, MLS4031, NUR4216, NUR3026, NUR3066, NUR3145, NUR3215, NUR3215L, NUR3525, NUR3525L, NUR3535, NUR3535L, NUR4028L, NUR4216L, NUR4286, NUR4355, NUR4455, NUR4636, NUR4636L, NUR4677L, NUR4838, NUR4948L, PGY3930c, SYG2412, ZOO3205C
 - b) Minor/Certificate/Track/Concentration Proposals
 - i) The changes to the Spanish Minor and Major requirements were **approved** as proposed.
4. Review of Assigned Courses
 - GLY4610C - Physical Volcanology
 - Approved, with changes to syllabus recommended
 - MCB 4313 - Industrial Microbiology and Biotechnology
 - Approved, with changes to syllabus recommended
 - MCB 4320 - Molecular Microbiology
 - Approved, with changes to syllabus recommended
 - PCB 3013 - Cell Metabolism
 - Approved, with changes to syllabus recommended
 - PCB 4024 - Molecular Biology of the Cell
 - Approved, with changes to syllabus recommended
 - PCB 4025 - Molecular Biology of the Gene
 - Approved, with changes to syllabus recommended
 - PCB 4665 - Human Genetics
 - Approved, with changes to syllabus recommended
 - ZOO4601 - Animal Embryology
 - Approved
5. Distribution and Assignment of new course proposals and substantive changes
 - No new courses are currently proposed for review.

6. UGC Policy and Procedures

- No discussion of policy or procedures.

7. Academic Policy Issues

- Academic Integrity Policy Document was approved with the changes made up to October 10th, 2008. The council recommended and approved the addition of the following language to the document:
 - i) Under (5) undergraduate Guidelines for Academic Dishonesty, section (a) Grade Assignment, should be modified for clarity to read "Notification...shall be the responsibility of the instructor and/or department chair." (lines 238-239)
 - ii) Under Cheating, an additional point should be added: "4. Instructors, programs, and department may establish reasonable rules for exam environments and behavior by announcement in a course syllabus or other advance written notice to students."
 - iii) Under Obstruction, the following clarification should be made: "5. Obstruction does not include the content of statements or arguments that are germane to a class or other educational activity."
- Changes recommended to the Student Academic Grievance Policy were discussed and recommended for distribution to other councils for review and future amendment. The changes included:
 - i) Under Definitions: "With the exception of grievances involving alleged violations of academic integrity, the 'burden of proof' shall be upon the student such that the student challenging the decision, action or grade assigned has the burden of supplying evidence that proves that the instructor's decision was incorrect. In cases of grievances involving alleged violations of academic integrity, the burden of proof shall be upon the instructor, program, or department. In considering grievances, decisions will be based on the preponderance of the evidence." (Recommended changes in underline)

8. New Business

- Changes to Incomplete policy were discussed. Voting on the changes were tabled until next meeting.

The next meeting will be Monday, October 27th, 2008. The meeting was adjourned at 4:41pm.