

UNIVERSITY OF SOUTH FLORIDA
Undergraduate Council
Minutes of November 10th, 2008

Present: Michael LeVan (Chair), JoAnne Larsen, Laura Gonzalez, Garnet Butchart, Dell DeChant, Ken Christensen, Jay Coble, Sunita Ludwig, Kay Perrin, Cordell Chavis

Absent: Sherman Dorn (Excused), Jay Coble (excused)

Guests: Bob Sullins, Dave Armitage, Michael Kanning

The meeting was called to order at 3:09 pm

1. The minutes of October 27th, 2008, were approved.
2. Announcements
 - Bob Sullins, Dean of Undergraduate Studies, spoke to the council about the various policy changes under review. Regarding the changed to the Incomplete Grade policy, he suggested that to make a change at this time, with the expectation that such changes take effect in Spring 2009, would be too sudden and inappropriate. Instead, more time should be spent considering the I grade policy changes with potential implementation occurring in Fall 2009.
3. Consent Agenda
 - a) Non-Substantive Changes
 - i) None
 - b) Minor/Certificate/Track/Concentration Proposals
 - i) The Certificate of Specialization in Web Development and the Certificate of Specialization in Information Security were both **approved**. Also, the Communications Cognate was **approved**.
4. Review of Assigned Courses
 - None
5. Academic Policy Issues
 - a) Incomplete Policy
 - Further discussion on this will be delayed in light of Bob Sullins' remarks
 - b) Testing and Final Exams
 - The council voted to recommend approval of the changes.
 - c) Academic Regulations And Procedures
 - Proposed document was distributed for discussion at the next meeting.
6. New Business
 - New Course Proposals were assigned for review:
 1. CNT4201 – Computer Networks I (Lodwig)
 2. COP4530 – Data Structures (Perrin)
 3. COP4710 – Database Design (Perrin)
 4. GLY4480 – Introduction to Seismology (Larsen)
 - Substantive Change proposals were assigned for review:

1. ECH3243 – Chemical Engineering Laboratory I (Coble)
2. ECH4243 - Chemical Engineering Laboratory II (Coble)

The next meeting will be Monday, November 24th, 2008. The meeting was adjourned at 4:12pm.