

**UNIVERSITY OF SOUTH FLORIDA**  
**Undergraduate Council**  
**Minutes of December 8<sup>th</sup>, 2008**

Present: Michael LeVan (Chair), Garnet Butchart, Dell deChant, Laura Gonzalez, Ken Christensen, Sunita Ludwig, JoAnne Larsen

Absent: Jay Coble (excused), Kay Perrin (excused), Sherman Dorn (excused)

Guests: Bob Sullins, Jodi Adamchak, Michael Kanning

The meeting was called to order at 3:03 pm

1. The minutes of November 10<sup>th</sup>, 2008, were approved with minor revisions.
2. Announcements
3. Guest Speakers
  - a) Dean of Undergraduate Studies Bob Sullins introduced Jodi Adamchak.
  - b) Jodi Adamchak of USF General Counsel spoke briefly about the Academic Review Process addition to the Academic Grievance Procedures policy document. The goal is to make the Grievance procedures work form within the Academic Integrity document. The rationale of the change is to allow students to confront and ask questions regarding accusations of academic dishonesty.
4. Consent Agenda
  - a) Non-Substantive Changes
    - i) The following Non-Substantive changes were **approved**: ACG3103 and ACG3341
5. New course/curriculum proposals for discussion and approval
  - The Certificate in Africana Literatures was **approved**.
6. New course/curriculum proposals needing assignment
  - RN-BA/MS curriculum change assigned for review (Lodwig)
7. New Business
  - The council voted to approve the Academic Integrity Review Process document in it current state.
  - Discussion of the delay in new course proposals coming to the council was continued. It was decided that Michael LeVan will send a letter to Dean Sullins regarding the issue. It was also suggested that there be a way of tracking what stage a proposal is in at a particular time, including the date at which a course is approved at the college level.

The next meeting will be Monday, January 12<sup>th</sup>, 2009. The meeting was adjourned at 3:45pm.