

UNIVERSITY OF SOUTH FLORIDA
Undergraduate Council
Minutes of March 22nd, 2010

Present: Michael LeVan (Chair), Ken Christensen, Kay Perrin, Sherman Dorn, Chad Michaels, Garnet Butchart, Jay Coble

Absent: Karla Davis-Salazar (excused), Laura Gonzalez (excused), Kathy Hyer, Khalid Hassouneh, Sarah Niewold, Cassandra Hanjian (excused)

Guests/Ex Officio: Janet Moore (UGS), Michael Kanning (UGS), Diane TeStrake (CAS), Jackie Nelson, Michael Fountain, JoAnne Larsen

The meeting was called to order at 3:06 pm.

1. The minutes of February 22nd, 2010 were approved with minor changes.
2. Announcements
 - a) Chair LeVan announced that the position of chair of the council will be open at the end of the year. Interested members can contact Michael LeVan.
 - b) Michael Fountain and Jackie Nelson from the College of Business introduced a new minor in Entrepreneurship for students not in Business or Industrial engineering programs. A separate minor for students in these two programs was approved last year. A new course proposal for ENT3003 was also introduced. This course will provide non-business students with accounting and other business-related knowledge to enable them to succeed in the later required business courses.
 - c) Diane TeStrake from the Biology department introduced the new Non-thesis BS/MS in Cell and Molecular Biology. This proposal is currently in review at the Graduate council as well. Council members pointed out potential problems regarding financial aid that can arise from Undergraduates enrolling in graduate-level courses. This proposal will be acted on at the next meeting.
3. New course/curriculum proposals
 - a) Concentration in Cell and Molecular Biology for the B.S. in Biology – **APPROVED**
4. New Business
 - a) Choice of Catalog Language Change – There was discussion on how the language in the Undergraduate Catalog should be changed to accurately reflect current university policy and avoid confusion. The discussion referred to the catalog section “Student’s Choice of Catalog” (pg. 74). It was suggested that the language in the catalog that “precludes penalization” should be removed because the enforcement of some policies do penalize the student. It was also suggested that General Counsel be contacted to clarify the relationship between the student and the catalog requirements. A motion to recommend changes to the language in the choice of catalog section was made and approved.
 - The council recommends removing final sentence in catalog copy. Also, to add “continuation requirements” and “prerequisites” to the list in the third paragraph. Recommendation will be made to Dean Sullins.
5. Old Business
 - a) UGC Operating Procedures Revisions – The revised UGC operating procedures were reviewed. Changes to the section on conditional course approvals were discussed. Chair

LeVan suggested that conditional approvals be used only when UGC review recommends minor changes to a course syllabus. Significant changes to the proposal form would require that course approval be tabled until the next meeting while changes are made. There was also discussion regarding the practice of getting concurrence. Concurrence is not meant to “police” subject boundaries, nor is it intended to serve as “veto power” over department course offerings. Concurrence is intended to avoid student confusion. Concurrence should usually not be necessary on the intra-college level (where it has already been approved and potential concurrence issues should have been already addressed), but mainly arises at the inter-college level. Revision to the Operating Procedures will be made and brought back to the council for review.

- Additional note from M. LeVan: In most cases in which we hold up a course for concurrence, the real issue is that the proposed course title is too broad, thus increasing likelihood of confusion among students and faculty. One recent example was a technical writing course named simply "New Media." Since there are many contexts in which new media is taught and researched at USF, it seemed more appropriate to suggest renaming the course "Writing for New Media" instead of initiating concurrence requests with the Departments of Communication, Mass Communications, and Humanities & Cultural Studies.

b) The following conditional approvals were cleared:

- CHT3500 – Introduction to Chinese Culture
- HUM3431 – Hellenistic World
- HUM3482 – Ancient Near East Cultures
- HUM3821 – Introduction to Cultural Studies
- HUM4471 – Cultural Periods and Styles
- HUM4459 – Identity and Power
- SYO3460 – Sociology and the Media

6. Review Assignments

- ENT3003 – Principles of Business in Entrepreneurship - **Michaels**
- IDS1604 – Introduction to Research in the Behavioral and Community Sciences - **Dorn**
- MAT1033 – Intermediate Algebra - **Perrin**
- MAT1033L – Intermediate Algebra with Lab - **Perrin**
- PHC4060 – Informed Decision Making in Public Health - **Gonzalez**
- PHC4931 – Health Care Ethics - **Gonzalez**
- COM4129 – Integrated Organizational Communication - **Coble**
- [Minor in Entrepreneurship for Non-Business and Non-Engineering majors](#) - **Michaels**
- [Accelerated Non-Thesis MS/BS Biology Degree](#) - **Perrin**
- [Behavioral and Community Sciences Undergraduate Research certificate](#) - **Dorn**

The next meeting will be April 12th, 2010. The meeting was adjourned at 5:00 pm.