

UNIVERSITY OF SOUTH FLORIDA
Undergraduate Council
Minutes of October 26th, 2009

Present: Michael LeVan (Chair), JoAnne Larsen, Sherman Dorn, Garnet Butchart, Ken Christensen, Chad Michaels, Jay Coble, Kay Perrin, Karla Davis-Salazar, Sarah Niewold, Khalid Hassouneh, Cassandra Hanjian

Absent: Laura Gonzalez (excused)

Guests/Ex Officio: Janet Moore (UGS), Michael Kanning (UGS), Chris Garrison (proxy)

The meeting was called to order at 3:04 pm.

1. The minutes of October 12th, 2009 were approved with revisions.
2. Announcements
3. New course/curriculum proposals
 - a) BSC4434 – Bioinformatics was **approved** pending receipt of an updated syllabus. This lecture-based, nonrestrictive course covers basics of molecular bioscience data management/analysis. Focus is on general computational methods, their bio-basis, and how to evaluate analysis results. Qualitative algorithm descriptions are included.
 - b) CLT3510 – Fictional Rome in American Film was **tabled** until next meeting so the course proposer can speak to the council.
 - c) ENT4015 – New Venture Formation was **approved**. This is a course for Business and Industrial Engineering students. Integrates business principles with entrepreneurship and venture creation. Synthesizes theoretical and practical aspects of entrepreneurial new business creation.
 - d) ENT4427 – Fundamental of Venture Capital and Private Equity was **approved**. This is an elective course for business and industrial engineering students. Integrates basic principles of venture financing through an examination of both venture capital and private equity in entrepreneurial new business creation and growth.
 - e) Physics major and minor changes were **approved**. The changes apply to both the BS and BA Physics majors, and change the required courses to include PHZ3113 – Mathematical Methods in Physics.
 - f) Substantive changes to HUM3252 - Studies in Culture: The Twentieth Century were **approved**. The course level is being changed from 3000 to 2000 and the prerequisites removed. The proposer needs to be advised that in subsequent submissions, the title on the course syllabus needs to match the title of the proposal on the site. The new course number is HUM2252.
4. New Business
5. Old Business
 - Anatomy of a Syllabus Updates
 - All documents regarding the required contents of the syllabus need to be consistent and in accord with University policy. The council discussed some specific issues regarding what

should be required in a syllabus. It was decided that individual members would take on particular components of the document and propose revised language for the next meeting.

- Hyer will compose Blackboard language.
- Larsen will compose language regarding the course delivery mode.
- Michaels will compose language regarding textbook requirements.
- LeVan and Hassouneh will compose language regarding the availability of student grades.

○ These changes will be submitted before the next meeting and discussed by the council.

- A meeting of the subcommittee for updating the UGC operating procedures is planned for November and will be set up in the next few weeks.

The next meeting will be November 9th. The meeting was adjourned at 4:41 pm.