

**UNIVERSITY OF SOUTH FLORIDA**  
**Undergraduate Council**  
**Minutes of January 10<sup>th</sup>, 2011**

Present: Michael LeVan (Chair), Jay Coble , Ken Christensen, Kay Perrin, Chad Michaels, Erwin Johanningmeier, Brianne Stanback, Jennifer Bosson, Thomas Pluckhan, Matrell Everett

Absent: Laura Gonzalez (excused)

Guests/Ex Officio: Janet Moore (UGS), Michael Kanning (UGS)

The meeting was called to order at 3:05 pm.

1. The minutes of November 22<sup>nd</sup>, 2010 were approved.
2. Announcements
  - New members Thomas Pluckhan (CAS), Jennifer Bosson (CAS) and Brianne Stanback (BCS) were introduced.
3. Old Business
  - a) Chair LeVan recommended approval to the council of nonsubstantive changes to AMS3001, AMS3210, AMS4152 and PCB3023. The council voted to **approve** these changes.
  - b) Program changes that incorporate new courses cannot be approved until the related new courses are approved by the council.
4. New Business
  - a) Syllabus language – The following language was drafted and **approved** for inclusion in the next Undergraduate Catalog.
    - (pg. 41) *“A syllabus of instruction for each course is available at the beginning of each term. Among the items communicated are course requirements, materials, and objectives; expected learning outcomes; and a general grading scale. The syllabus is subject to revision due to various exigencies or to better facilitate instruction, and will not include unreasonable additions to the workload described in the original syllabus. Contents of the syllabus are subject to change with reasonable notice.”*
  - b) Catalog additions for violations of Professional and Ethical Standards - The following changes and additions were drafted and **approved** for inclusion in the next Undergraduate Catalog. Added or amended language is in italics.
    - (pg. 63) ***“Violations of Professional and Ethical Standards – Students who participate in programs that include clinical practice or field-based experiences are required to adhere to the ethical standards and/or code of conduct of the profession. Violations of the ethical standards and/or professional code of conduct may be grounds for academic dismissal and/or termination from the program. Depending on the nature and severity of the violation, the student may be dismissed from the degree program, placed on probation, or dismissed from the university. Students who wish to grieve a probation or dismissal decision that is based on violations of ethical/professional standards may do so using the Student Academic Grievance Procedures.”***
    - (pg. 56, Academic Grievance Procedures section was amended to read) “An “academic grievance” is a claim that a specific academic decision or action that affects that student’s academic record or status has violated published policies and procedures, or has been applied to the grievant in a manner different from that used for other students. Grievances may relate to such decisions as the assignment of a grade seen by the student as incorrect or the dismissal or failure of a student for his or her action(s), *including violations of the professional/ethical standards of clinical or field-based programs.* Academic grievances will not deal with general student complaints.”

- o The Academic Integrity policy (pg. 64) will be amended to clearly include violations of ethical/professional standard in clinical or field-based programs as an example of a violation of Academic Integrity. It will be made clear that an “FF” grade could be awarded for such violations.

#### 4. Course/curriculum proposals

##### a) New course proposals

- i. CHT3240 – Advanced Chinese Conversation I - CHI3240 is the first of a two-course sequence in advanced spoken Mandarin Chinese at the third-year level. Particular emphasis is placed on student performance in commonly encountered contexts in Chinese culture, both formal and informal. Course was **approved**.
- ii. CHT3241 – Advanced Chinese Conversation II - CHI3241 is the second of a two-course sequence in advanced spoken Mandarin Chinese at the third-year level. Particular emphasis is placed on student performance in commonly encountered contexts in Chinese culture, both formal and informal. Course was **approved**.
- iii. EEC4604 – Classroom Management and Guidance of Young Children - This course for early childhood education majors explores the current knowledge of guidance procedures and techniques for managing classrooms for children ages 3 to 8 years old. Course was **approved** with one abstention.
- iv. SYD4238 – Immigrants to America - Examines major sociological debates in the field of immigration with an emphasis on recent immigrants to the United States. Course was **approved**.
- v. SYO4534 – Poverty and Society - Explores poverty by looking at the United States and selected less developed countries around the world. Utilizing sociological theories of poverty, different aspects of poverty will be explored. Course was **approved**.

##### b) Substantive Changes

- i. HUM3331 – Humanities Proseminar – Course requests change to 4xxx level to better reflect its place in the Humanities Major sequence.
- ii. PGY3001 – Photography in American Culture – Title changed to “Photography and American Society” and requests renumbering to AMS4305 to better reflect its place in the Humanities Major.

##### c) Curriculum proposals

- i. Early Childhood Education Major changes – Changes replace TSL4081 – ESOL II Literacy Development in English Language Learners with new course, EEC4604 – Classroom Management and Guidance of Young Children, in the EEC degree program. Changes were approved with one abstention. Council member Johanningmeier abstained from voting due to uncertainty that the material covered in the ESOL course being removed would be adequately covered in the revised curriculum.

#### 5. Review Assignments

- i. CHT 3103 – Traditional Chinese Literature in Translation (Everett)
- ii. PET 3076 – Fitness Across the Lifespan (Perrin)
- iii. PET 4380 – Applied Exercise Science (Perrin)
- iv. FIN 4533 – Financial Options & Futures (Michaels)
- v. FIN 4560 – Applied Securities Analysis (Michaels)
- vi. COM 4370 – Communication and Love (LeVan)
- vii. COM 4958 – Communication Senior Capstone (LeVan)
- viii. CDA 4621 – Control of Mobile Robots (Everett)
- ix. ENC 3335 – Rhetorical Theories (LeVan)
- x. ISM 4XXX – Information Security and IT Risk Management (Christensen)
- xi. Exercise Science BS Changes (Perrin)
- xii. Social Work Changes (Coble)
- xiii. Criminology Changes (Coble)

The next meeting will be on January 24<sup>th</sup> in SVC 2080. The meeting was adjourned at 4:45 pm.