

UNIVERSITY OF SOUTH FLORIDA

Undergraduate Council

Minutes for February 25, 2013

Present: Claudia Cooperman (CAS), Dell deChant (CAS), Kathi Katz (NUR), Jim King (EDU), Hana Osman (COPH), Richard Plank (BUS) *for Carol Osborne*, Tom Pluckhahn, Chair (CAS), Brianne Stanback (BCS), Lily Todorinova (LIB), Ryan Toomey (ENG)

Absent: Kim McCormick (COTA), Jane Noll (CAS) *for Jennifer Bosson*, Kay Perrin (COPH) *for Deidre Orriola*

Guests/

Ex Officio: Carol S. Harneit (UNIV. COLL.), Janet Moore (UGS), Audra Parker (EDU), Melissa Rathburn (TRAC-UGS), Sue RiCharde (UGS)

1. The meeting convened at 3:01pm.
2. Minutes of the February 11, 2013 meeting were approved with one abstention.
3. Announcements
 - a. Brianne Stanback reported on her visit to the recent Associate Deans Council at which the general concerns for additional “three D or F” policy proposals were discussed. Main points of recommendation from the discussion follow:
 - i. Degree programs should have key foundational classes identified early in the sequence of coursework that are indicative of core knowledge and skills needed in the program. If D’s or F’s are earned in them, it is then early enough to consider moving unsuccessful students out of that program.
 - ii. Degree programs should aim to sequence most of the required classes, including appropriate key classes taken early in a major, again to identify problems early.
 - iii. D/F policies need to have general consistency across departments and colleges whenever possible.
 - iv. Departments need to recommend quality opt-out options when students need to change majors as a result of D’s and F’s. Colleges need to work with departments in developing good options toward degree completion.
 - v. Departments need to institute better outreach in terms of advising students when D’s and F’s first are earned, assisting students in recognizing their inabilities for critical areas of that major and considering the need to select a more appropriate major.
 - b. The present GIA curriculum proposal has been tabled until a more comprehensive proposal can be created.
4. Consent Agenda
 - a. Course Changes
 - i. [BSC 2010 Cellular Processes](#) removal of prerequisite (CHM 2043) **APPROVED**
5. Old Business
 - a. Proposal Reviews
 - i. Previously Tabled Courses
 1. [CHT 3991 Chinese Film](#) changes were made to syllabus/proposal **APPROVED**
 - ii. New Courses
 1. [EDE 4506 – Creating and Differentiating Learning Environments in Elementary Schools](#) **APPROVED pending changes to description, objectives, learning outcomes, and reconciling with syllabus**

2. [EDE 4940 – Final Internship](#) *Course revisions (objectives): APPROVED pending changes to objectives, learning outcomes*
3. [EDE 4942 – Elementary Education Internship Level 2](#) *Course revisions (objectives): APPROVED pending change to abbreviated title*
4. [EDE 4943- Alternative Setting Experience](#) *APPROVED pending change to course description*
5. [EDE 4944 – Childhood Education Internship Level 3](#) *APPROVED pending changes to course description and abbreviated title*
6. [LAE 4315 – Teaching Writing: Composing Print and Multimodal Texts Across the Elementary Curriculum](#) *APPROVED pending changes to description, objectives, learning outcomes, and title*
7. [LAE 4420 – Teaching Children’s Literature: Developing Literary Appreciation, Global Perspectives](#) *APPROVED pending changes to objectives, learning outcomes*
8. [RED 4315 – Emergent Literacy: Skills, Strategies and Assessment](#) *APPROVED pending changes to objectives, learning outcomes, and title*
9. [RED 4316 – Intermediate Literacy: Assessment, Skills, and Strategies Using Transdisciplinary Texts](#) *APPROVED pending changes to objectives, learning outcomes, and title*

iii. Curriculum

1. [B. S. in Elementary Education](#) *Revisions due to new state requirements APPROVED*
The following concentrations are revising core requirements:
2. [BGS Business concentration](#) *APPROVED*
3. [BGS Environmental Policy and Management concentration](#) *TABLED*
4. [BSAS Environmental Policy and Management concentration](#) *TABLED*
5. [BGS Information Studies: Health Informatics concentration](#) *APPROVED with addition of PHC course number when available*
6. [BSAS Information Studies: Health Informatics concentration](#) *APPROVED with addition of PHC course number when available*
7. [BGS Information Studies: Information Architecture concentration](#) *APPROVED*
8. [BSAS Information Studies: Information Architecture concentration](#) *APPROVED*
9. [BGS Information Technology concentration](#) *APPROVED*
10. [BSAS Information Technology concentration](#) *APPROVED*
11. [BGS Urban Studies concentration](#) *APPROVED with addition of URS course number when available*
12. [BSAS Urban Studies concentration](#) *APPROVED with addition of URS course number when available*
13. [BSAS Deaf Studies \(previously American Sign Language\) concentration](#) *APPROVED pending changes to elective courses*

6. New Business

a. Review Assignments

i. New Courses

1. [CIS 4940 Industry Internship](#) (PLANK)
2. [EGN 3940 Professional Engineering Internship](#) (TOOMEY)
3. [ENG 3113 Film as Narrative Art](#) (deCHANT)
4. [SLS 3407 Strategies for Veteran Success](#) (OSMAN)

ii. Curriculum (none at this time)

iii. System-wide Updates

1. Mid-term grade reports system-wide proposal
 - a. Proposed catalog copy wording change:

Mid-term grade reports for all 1000-2000 level courses are available to students as an "Early Warning" in OASIS to provide progress reports for all students in Lower Level courses. This provides information for the tracking system designed to help students progress toward degree completion.

The Undergraduate Council is in favor of this proposal, recommending that 3000 level courses be added to the 1000 and 2000 levels, so as to capture more freshmen and transfer students' coursework for early warnings.

2. USF Academic Minor – proposed system-wide update
 - a. Proposed catalog copy wording change:

A minor can be applied for, completed and received only in conjunction with the application and receipt of a baccalaureate degree. Academic minors need to be declared with the department in which the minor resides before 90 credit hours are earned toward the student's baccalaureate degree **OR** at least two semesters before graduation.

NOTE: While minors must be completed by graduation for conferral, certificates may be completed after degree conferral.

The Undergraduate Council voted in favor of this proposal, as it solves problems when students alter earlier declarations and confound courses counted toward the degree, while also supporting enrollment growth in graduate courses.

The meeting adjourned at 4:30pm. The next UGC meeting is March 25, 2013 at 3:00 pm (SVC 5012).