

UNIVERSITY OF SOUTH FLORIDA

Undergraduate Council

Minutes for October 14, 2013

Present: Jennifer Bosson (CAS), Sara Dykins Callahan (CAS), Claudia Cooperman (CAS), Dell deChant (CAS), Kathi Katz (CON), Jim King (COEDU), Hana Osman (COPH), Brianne Stanback, Chair (CBCS), Ryan Toomey (COENG)

Absent: Richard Plank (COB), Lily Todorinova (LIB) *both excused*

Guests/

Ex Officio: Liz Conrad (COENG), Sheila Diecidue (CAS), Louis Gray (Registrar), Cynthia Brown Hernandez (UGS), Dan Hess (COENG), Janet Moore (UGS), Greg Morgan (Athletics), Bob Potter (CAS), Sue RiCharde (UGS)

1. The meeting convened at 3:05pm. Minutes of the September 23, 2013 meeting were approved as submitted.
2. Announcements
 - a. Cynthia Brown Hernandez reported on the 2013-14 Undergraduate Catalog revisions. ***The Undergraduate Council voted to approve the 2013-14 Undergraduate Catalog.*** Details below:
 - i. All new and change proposals for major/minor/certificate/concentration which were approved by the UGC in AY 12/13.
 - ii. The following areas rearranged hours (major and elective) due to reduction of four to three credit hour courses (mandated by Provost):
 1. Mathematics
 2. Humanities
 3. Religious Studies – major and minor
 4. Mass Communications (one concentration)
 5. Geography
 6. Communication Sciences and Disorders (all three concentrations) – major and minor
 - iii. Policy revisions:
 1. Medical Amnesty (USF Policy #30-004) – a Student Affairs policy – information added for students (also in student handbook, p. 25)
 2. Tracking Academic Progress of Students (ATLAS), p. 27 (information statement only)
 3. Award of Military Credit (p. 15) – approved by UGC in AY 12/13
 - iv. USF in Lakeland Addendum – same as last year, revised years only
 - b. Chair Stanback announced the creation of a Dropbox exclusively for the UGC. This will be a repository for important documents used often by council members as they review course proposals. More details coming soon.
3. Consent Agenda – ***all items were approved by the UGC***
 - a. [Language, Speech and Hearing Concentration](#) (curriculum hours from 45 to 46)
 - i. [SPA 3112L Applied Phonetics Laboratory](#) (addition of lab)
 - ii. [SPA 3112 Applied Phonetics in Communication Disorders](#) (add co-requisite)
 - b. [EIN 4364 Facilities Design and Cost Analysis](#) (changes to pre-requisites and co-requisites)
 - c. CoTA General Degree Requirement Changes (removal of two obsolete paragraphs from catalog copy)

4. Old Business

- a. PTE- Academic – Establishment of range or minimum acceptable score for undergraduates:
 - i. After much discussion, ***the council tabled this item until more information could be gathered.*** There was confusion regarding the comparison of score ranges between the PTE-Academic, TOEFL iBT, and IELTS. Jennifer Bosson volunteered to review the information and gather further details from the Graduate Council and Admissions. She will report back to the UGC.
- b. Proposal Reviews
 - i. New Courses
 1. Previously Tabled Items
 - a. [GLY 3043 Earth and Space Science Fundamentals with Lab](#) **Approved pending changes:** *removal of “Lab” from title; update and specify prerequisites; provide a statement regarding 4 credit hours; update qualifications with SACS language; update objectives; and update required textbooks*
 - b. [MUT 4611 Form and Analysis](#) **Approved pending changes:** *removal of third sentence (pertaining to exit course/writing intensive) under 3C under Justification; update 3F under Justification*
 2. New Courses Under Review
 - a. [ENL 4112 Eighteenth-century British Novel](#) **Approved** *pending slight change to syllabus*
 - b. [SDS 4942 Practicum in Career Development for Student-Athletes](#) **Approved**
 - i. The Undergraduate Council suggests that as the program is implemented and grows over time that spots in it will be reserved for mentoring some of the most needy students in addition to those who meet or exceed qualifications for it.
 - ii. Curriculum Changes
 1. Previously Tabled Items
 - a. [Bachelor of Science in Mechanical Engineering](#) **Approved** *pending wording changes in “Other Specifications” on proposal*

5. New Business

- a. Review assignments were made as follows:
 - i. New Courses
 1. [AMH 3192 19th Century America](#) (DYKINS CALLAHAN)
 2. [ANT 4185 Ancient Diets](#) (BOSSON)
 3. [ANT 4195 Ancient Trade](#) (BOSSON)
 4. [ANT 4243 The Middle East and North Africa](#) (TODORINOVA)
 5. [ANT 4475 Work and Migration in the Americas](#) (TODORINOVA)
 6. [ANT 4532 Infectious and Contagious Diseases](#) (DYKINS CALLAHAN)
 7. [ECO 4400 Game Theory and Economic Applications](#) (KING)
 8. [EIN 4174 Quality Management Systems](#) (TOOMEY)
 9. [EIN 4178 ISO 9000/14000](#) (TOOMEY)
 10. [EIN 4215 Engineering Systems Safety](#) (TOOMEY)
 11. [EIN 4216 Occupational Safety Engineering](#) (TOOMEY)
 12. [EIN 4386 Management of Technical Change](#) (TOOMEY)
 13. [EIN 4934 Creativity in Technology](#) (KING)
 14. [ENC 3418 Rhetoric and Gaming](#) (KING)
 15. [EVR 4261 Sustainable Healthy Environments](#) (deCHANT)
 16. [ITT 4531 Italian Food in Film](#) (OSMAN)
 17. [LAH 3743 Spanish America in the Age of Revolution](#) (DYKINS CALLAHAN)
 18. [NUR 3081 Bridge to Professional Nursing](#) (KATZ)

19. [NUR 3081L Bridge to Professional Nursing Practice](#) (KATZ)
 20. [REL 4566 Old Order Anabaptists](#) (deCHANT)
 21. [SYD 4818 Women and Social Justice](#) (OSMAN)
- ii. Course Changes
 1. [MMC 4945 Media Internship - Seminar](#) (COOPERMAN)
 - iii. Curriculum
 1. [BS/MA Mass Comm with Concen in Strat Comm Management](#) (COOPERMAN)
 2. [BS Industrial Engineering \(Admission to Dep't. – Change in Requirements\)](#) (TOOMEY)
 3. [VCARE – College of Nursing](#) (KATZ)

The meeting adjourned at 5:02pm. The next UGC meeting will be October 28, 2013.