

# UNIVERSITY OF SOUTH FLORIDA

## Undergraduate Council

Minutes for October 28, 2013

*Present:* Jennifer Bosson (CAS), Sara Dykins Callahan (CAS), Claudia Cooperman (CAS), Dell deChant (CAS), Kathi Katz (NUR), Jim King (EDU), Brianne Stanback (BCS), Lily Todorinova (LIB), Ryan Toomey (ENG)

*Absent:* R. Plank (BSN) *excused*, Hana Osman (PUBH) *excused*, Diedre Orriola (At-Large) *excused*

*Guests/*

*Ex Officio:* Andrei Barbos (ECO/CAS), John Clochesy (NUR), Liz Conrad (IMSE/ENG), Toni Criss (ECO/CAS), Liz Melton (UGS), Janet Moore (UGS), John Napora (ANT/CAS), Sarah Perron (NUR/Student), Allison Cleveland Roberts (CAS), Marc Sands (ENG/CAS), Robert Tykot (ANT/CAS)

1. The meeting convened at 3:02pm.
2. Minutes of the October 14, 2013 meeting were approved as submitted.
3. Announcement:

***QEP – Quality Enhancement Plan***

Karla Davis Salazar addressed the Council on the QEP, an action plan to enhance student learning and/or the environment supporting student learning. As a requirement for reaffirmation of accreditation by the SACS, the QEP was developed. The theme is ‘Global Citizens Project.’ The QEP Steering Committee is developing a 5-year action plan that will start in 2015. Thirty-one representatives from across the university serve on the Committee. A survey that was sent to all faculty and staff to solicit input can be found on the QEP website located at [www.usf.edu/qep/goals/index.aspx](http://www.usf.edu/qep/goals/index.aspx) From SACS’ perspective, involvement is needed from across the university and Karla asked Council members for their ideas to improve student learning.

4. Consent Agenda

[ENT 4014 Venture Formation](#) (*added pre-requisite, ‘Junior level’*) APPROVED

5. Old Business

- a. PTE- Academic – range or minimum acceptable score for undergraduates

- Council APPROVED recommended score of 53 for the minimum. Based on precedent and for purposes of consistency with other USF programs, the UGC recommends that Admissions adopt a minimum cut-off score of 53 on PTE Academic computer-based test of academic English for international applicants. Note was made that comparison tables in literature about PTE Academic indicated that a score of 53 on the test corresponds to a score of 79-80 on the TOEFL-iBT and a score of 6.0 on the IELTS, whereas USF currently requires minimum scores of 79 on the TOEFL-iBT and 6.5 on the IELTS for admission. The UGC recommends that Admissions and other interested offices at USF continue to collect and analyze data to ensure that a minimum score of 53 on the PTE Academic is an appropriate standard that assures fairness and lessens confusion for students seeking admission to USF.

- b. Proposal Reviews

- New Courses

- [AMH 3192 19<sup>th</sup> Century America](#) (DYKINS CALLAHAN) **TABLED**
- [ANT 4185 Ancient Diets](#) APPROVED
- [ANT 4195 Ancient Trade](#) APPROVED
- [ANT 4243 The Middle East and North Africa](#) Reword Learning Outcomes. APPROVED pending this change.
- [ANT 4475 Work and Migration in the Americas](#) Add SACS language to qualifications. APPROVED pending this change.
- [ANT 4532 Infectious and Contagious Diseases](#) Title should be clearer to include the ANT prefix; response to item 3.A should be removed. APPROVED pending changes. If the course is to be part of the FKL, it has to be submitted to the Gen Ed Council.
- [ECO 4400 Game Theory and Economic Applications](#) Objectives and Outcomes need to be more specific. APPROVED pending these changes.
- [EIN 4174 Quality Management Systems](#)

- Rewording of Learning Outcomes submitted. APPROVED
- [EIN 4178 ISO 9000/14000](#) Rewording of Learning Outcomes submitted. APPROVED
- [EIN 4215 Engineering Systems Safety](#)  
Rewording of Learning Outcomes submitted. APPROVED
- [EIN 4216 Occupational Safety Engineering](#) Rewording of Learning Outcomes submitted. APPROVED
- [EIN 4386 Management of Technical Change](#) Rewording of Learning Outcomes submitted. APPROVED
- [EIN 4934 Creativity in Technology](#) (KING) Redo Objectives and Outcomes. **TABLED**
- [ENC 3418 Rhetoric and Gaming](#) APPROVED
- [EVR 4261 Sustainable Healthy Environments](#) Add SACS language to qualifications. APPROVED pending this change.
- [ITT 4531 Italian Food in Film](#) (OSMAN) **TABLED**
- [LAH 3743 Spanish America in the Age of Revolution](#) **TABLED**
- [NUR 3081 Bridge to Professional Nursing](#) Add SACS language to qualifications. APPROVED pending this change.
- [NUR 3081L Bridge to Professional Nursing Practice](#) Add SACS language to qualifications. APPROVED pending this change.
- [REL 4566 Old Order Anabaptists](#) Change credit hours from 03 to 3. Add SACS language to qualifications. APPROVED pending these changes.
- [SYD 4818 Women and Social Justice](#) (OSMAN) **TABLED**
- Course Changes
  - [MMC 4945 Media Internship - Seminar](#)  
Clarify what constitutes an “S” grade; Objectives and Outcomes need rewording with the use of action verbs. APPROVED pending these changes.
- Curriculum
  - [BS/MA Mass Comm with Concen in Strat Comm Management](#) APPROVED
  - [BS Industrial Engineering \(Admission to Dep’t. – Change in Requirements\)](#)  
Section 2 wording under ‘Other Specifications’ has been changed to read: We are proposing to raise our department Admission Requirements from 2.0 GPA to 2.4 GPA based on **best attempt** for a selected set of nine courses: Calculus I, II and III, Chemistry I with Lab and Physics 1&2 with labs. **Only grades of C or better will be used for GPA calculation purposes.** APPROVED
  - [VCARE – College of Nursing](#) APPROVED

## 6. New Business

### a. Need Review Assignments

- New Courses
  - [EIN 4182 Principles of Engineering Management](#) (TOOMEY)
  - [EIN 4452 Lean Six Sigma](#) (TOOMEY)
  - [EIN 4453 Advanced Lean Six Sigma](#) (TOOMEY)
  - [EML 4284 Compliant Mechanisms](#) (TOOMEY)
  - [ISC 3409 Physical Science Fundamentals for Teachers](#) (KING)

The meeting adjourned at 4:58pm.