

# UNIVERSITY OF SOUTH FLORIDA

## Undergraduate Council

Minutes for November 25, 2013

*Present:* Jennifer Bosson (CAS), Sara Dykins Callahan (CAS), Claudia Cooperman (CAS), Dell deChant (CAS), Kathi Katz (CON), Jim King (COEDU), Richard Plank (COB), Marc Powers (CoTA) *for Kim McCormick*, Brianne Stanback, Chair (CBCS),

*Absent:* Hana Osman (COPH), Lily Todorinova (LIB), Ryan Toomey (COENG)

*Guests/*

*Ex Officio:* Liz Conrad (COENG), Louis Gray (Registrar), Craig Lusk (COENG), Michelle Hughes Miller (CAS), Janet Moore (UGS), Sue RiCharde (UGS)

1. The meeting convened at 3:02pm. Minutes of the October 28, 2013 meeting were approved with one amendment to the PTE Academic discussion section.
2. Announcements
  - a. Chair Stanback thanked the council members present for their time and commitment. Since there are many important deadlines coming up, she reminded the council to always give proper notice of absences so that the course proposal process does not get held up. This could ultimately affect our students adversely.
3. Consent Agenda – *all items were approved by the UGC*
  - i. [AMH 3402 The Old South](#) (title change)
  - ii. [EML 3701 Fluid Systems](#) (prerequisite change)
  - iii. [EML 4310 Microcontrollers](#) (co-prerequisite change)
  - iv. [EML 4551 Capstone Design](#) (prerequisite change)
  - v. [ITA 2240 Italian Conversation I](#) (title change)
  - vi. [ITA 3234 Readings in Italian Literature and Culture](#) (title change)
  - vii. [SOW 3401 Research and Statistics for Social Work I](#) (title change)
  - viii. [SOW 4341 Multi-Methods of Social Work Practice I: Micro Sys](#) (title change)
  - ix. [SOW 4343 Multi-Methods of Social Work Practice II](#) (title change)
4. Old Business
  - a. Proposal Reviews
    - i. New Courses
      1. Previously Tabled Items
        - a. [AMH 3192 19<sup>th</sup> Century America](#) (DYKINS CALLAHAN) **APPROVED** with submitted changes to title, course description, justification, concurrence, qualifications, learning outcomes, and major topics
        - b. [EIN 4934 Creativity in Technology](#) (KING) **APPROVED**
        - c. [ITT 4531 Italian Food in Film](#) (OSMAN) **TABLED**
        - d. [LAH 3743 Spanish America in the Age of Revolution](#) (DYKINS CALLAHAN) **APPROVED** pending minor changes to qualifications and learning outcomes (4B-5)
        - e. [WST 4818 Women and Social Justice](#) (OSMAN) **APPROVED** pending changes to typo in prerequisites and changes to qualifications
      2. New Courses Under Review
        - a. [EIN 4182 Principles of Engineering Management](#) (TOOMEY) **APPROVED**
        - b. [EIN 4452 Lean Six Sigma](#) (TOOMEY) **APPROVED**
        - c. [EIN 4453 Advanced Lean Six Sigma](#) (TOOMEY) **APPROVED**

- d. [EML 4284 Compliant Mechanisms](#) (TOOMEY) **APPROVED** *pending changes to learning outcomes*
- e. [ESI 4324 Engineering the Supply Chain](#) **APPROVED** *pending college approval*
- f. [ISC 3409 Physical Science Fundamentals for Teachers](#) (KING) **APPROVED** *pending minor changes to learning outcomes*

5. New Business

a. Guidelines for Establishing Credit

- i. Dr. Janet Moore shared a draft document pertaining to establishing guidelines for determining credit for various modes of instruction. The council was asked to read the document which will be discussed and voted upon in January 2014.

b. Review assignments were made as follows:

i. New Courses

- 1. [ITA 4930 Special Topics](#) (DYKINS CALLAHAN)
- 2. [SOW 3313 Social Work Case Management with Special Populations](#) (BOSSON)
- 3. [SOW 4414 Social Work Data Management](#) (BOSSON)
- 4. [SOW 4601 Social Work Practice in Mental Health and Health](#) (BOSSON)

ii. Course Changes

iii. Curriculum

- 1. [BS in Social Work](#) (BOSSON)
- 2. [BA/BS in Economics](#) (PLANK)

The meeting adjourned at 4:06pm. The next UGC meeting will be December 9, 2013.