



CALL FOR NOMINATIONS
2025 Excellence in Global Teaching and Learning Award
For the calendar years January 1, 2023, through December 31, 2024

The USF community is cordially invited to nominate faculty (at all levels) for the Excellence in Global Teaching and Learning Award. The awards celebrate the outstanding global contributions of faculty whose contributions elevate global learning at USF. Global engagement and teaching excellence remain key priorities for the university. USF World seeks to recognize achievements, initiatives, or projects that advance globally informed teaching and learning excellence. Such activities must have taken place or have been recognized during the period of January 1, 2023 - December 31, 2024. Please refer to the [Nomination Guidelines](#) for information about application materials.

The deadline for receipt of nomination files is **Friday, January 31, 2025, 11:59 p.m.** Please refer to the [Nomination Guidelines](#) on the following pages. Nominee information and supporting documents must be submitted by the deadline through [InfoReady](https://usf.infoready4.com/) at <https://usf.infoready4.com/>. Direct links will be accessible from the [Global Excellence Awards homepage](#) after December 1, 2024.

Award recipients will receive \$2,500 each and will be formally recognized at the annual USF Faculty Honors and Awards Celebration – to be held on April 15, 2025.

Eligibility:

- To meet eligibility, a faculty member must have been employed at USF on or before January 1, 2022, and remain employed and in good standing at USF at the time awards are announced.
- Eligible faculty include pre-tenure and tenured faculty at the ranks of Assistant, Associate and Professor, as well as non-tenure track faculty of all ranks.
- Teaching and learning achievements must demonstrate a global impact and include some form of international collaboration – in person or online. Demonstrated outcomes should highlight innovative or novel contributions to student learning.
- Teaching and learning activity(ies) must have been completed or formally recognized during the period January 1, 2023, through December 31, 2024.

Nomination Process:

- More than one faculty nomination may be made from a college/school/department or unit.
- Two Letters of Support are required. Letters of support may include statements from supervisors, students, collaborators, or other relevant voices. Letters of support must be submitted together in 1 PDF.
- Faculty *may* self-nominate for the award but *must* include a letter of support from the faculty member's Department Chair, School Director, Associate Dean, or Dean as one of two required letters of support.
- Include a one-sentence statement highlighting the global teaching accomplishment(s) as well as a short biography of the nominee.
- Provide a comprehensive summary of the nominee's 2023-24 contributions for the award.
- Supporting documents may be included as attachments.
- Final nominations are due via [InfoReady](#) by **Monday, January 31, 2025, 11:59 p.m. EDT.**
- Nominations will be reviewed by a committee consisting of former recipients of Global Excellence Awards, members of the Global College Stewards, and the USF World Advisory Council.

NOMINATION GUIDELINES

2025 Excellence in Global Teaching and Learning Award

For global teaching and learning achievements occurring during the 2023-24 calendar years

Gather the nomination information listed below, then submit by **Friday, January 31, 2025, 11:59 p.m. EDT** on the [InfoReady](https://usf.infoready4.com/) portal at <https://usf.infoready4.com/>. Direct links will be located on the [Global Excellence Awards homepage](#) after December 1, 2024.

The following information must be collected and provided in the online application:

I. **Cover Page** (1st page of the application)

Nominee and Department Information:

- Nominee's Name and Email
- Initial Date of USF Employment
- Faculty Rank/Position Title
- Tenure or Non-Tenure Track Indication
- Department/School and College
- Department/School Chair and College Dean Information (Name and Email)

Nominator's Information: (if not self-nominating)

- Nominator's Name and Email
- Nominator's Department/School and College Information

Brief bio of the nominee (not to exceed one paragraph)

II. **Nomination**

One-Sentence Description:

Include a **one-sentence description** that highlights the nominee's 2023-24 global teaching and learning accomplishments.

Two Letters of Support (up to 4 pages – combined and uploaded as 1 pdf file)

Two letters of support describing the achievement(s) and discussing the global significance of the contribution made by the nominee are required. One of the letters must be from a Chair, Director, Associate Dean, or Dean. A second letter should be submitted from a colleague, partner, student, or other relevant voice.

Summary of Global Learning Accomplishment(s) (up to 5 pages – combined and uploaded as 1 pdf file)

Include a summary about the nominee and his/her 2023/24 global teaching and learning achievement(s). Recognition is for calendar years 2023 and/or 2024 only, and the summary should not include the nominee's work over his/her career. Please include a description of the following five elements in an Achievement Narrative to be uploaded in one combined pdf file:

1. Compelling explanation of the purpose, significance, and/or uniqueness of the global achievement/project/initiative/award.
2. Evidence of global impact or effectiveness of the teaching/learning achievement, method, or project. For example, teaching that results in demonstrable student learning regarding global literacy, intercultural awareness, and the value of international engagement.
3. How the accomplishment/project/initiative enhances USF's global engagement, international reputation, or the adoption of global practices at USF.
4. Opportunity for extending or enhancing the accomplishment/project/initiative. For example, the potential to include the project as an essential part of an established course or further deepen a partnership.
5. Evidence of sustainability or continued success.

Supporting Materials (up to 5 pages – combined and uploaded as 1 pdf file)

Nominations may include no more than five pages of relevant, supporting materials. They must be uploaded as one combined PDF.

NOTE: If selected, all award recipients will be required to promptly submit a recent, high-resolution professional photograph or to make themselves available to have such photograph taken in advance of the announcement of the awards.

CONTACT:

Award or nomination process questions:

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InfoReady or online nomination/application process:

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